



**Minutes of the meeting of Llangoedmor Community Council held at the
Old School Rooms, Llangoedmor on Monday, 4th July 2016**

Present: Chairperson: Cllr Gareth Evans. Cllrs: Mrs Amanda Edwards, Mrs Jina Hawkes, Colin Lewis, Ken Symmons, Mrs Kay Morgan, Mrs Eleri Davies, Iwan Davies, Hywel Davies, Bryan Rees

CC H Lewis

Clerk

Members of the Public: None

Immediately prior to the start of the Meeting representatives from Dwr Cymru and Skanska gave a brief overview of the extensive works being done on the water mains and pumping station over the coming two years. The Chairman thanked them for their explanation.

1. Croeso ac Ymddiheuriadau /Welcome and Apologies

The Chairman welcomed those present to the meeting. No apologies for absence were recorded.

Cllrs Mrs A Edwards and Mrs J Hawkes joined the meeting.

2. Gweddi Agoriadol / Opening Prayer

3. Datgelu Buddiannau Personol / Disclosure of Personal Interest

Cllr Mrs J Hawkes advised she worked for the local Health Board.

4. Materion Personol / Personal Matters

The Chairman requested that a letter of congratulations be sent to ex Cllr Lloyd Gerrard who had recently been recognised for his community endeavours by the High Sheriff of Dyfed. This was agreed.

ACTION: Send letter BY: Clerk

He also congratulated Cllr K Symmons on serving 40 years as a local Community Cllr, 22 of those years having been served with Llangoedmor Community Council.

Cllr C Lewis advised of his new address and CC H Lewis thank the Council for its letter to his wife during her recent illness.

5. Ceisiadau Cynllunio / Planning Applications

No planning applications had been received.

6. Cofnodion y Cyfarfod Blaenorol / Minutes of Previous Meeting

It was agreed, on item 15, to remove the reference 'but that formal support was now in place.' That being done Cllr C Lewis proposed that the minutes be accepted as a true record. Seconded Cllr E Davies, carried unanimously.

7. Materion yn Codi / Matters Arising

Cllr B Rees advised that the race around the coastline of the UK, which he and Cllr I Davies had intended to be involved in, was no longer taking place.

8. Cyllid a Gweinyddu / Finance and Administration

	Payee	For	bank
4.07.16	Dwr Cymru CYF	Water charges	502.78

	SSE	Electricity charges	33.22	
	D I Evans	Clearing blockage at toilets	144	
	E L Jones	Printing history booklets	144	
	Playsafe Limited	Annual playground inspection	92.4	
	St Dogmaels Community Council	Half cost of SLCC/OVW conference	34.5	
	Richard Harman	Bins April to June	30	
	S Houghton	Mileage and post	45.12	
	S Houghton	Salary adjustment	128.14	
30.07.16	S E Houghton	Salary July	322.53	SO
			1476.69	

Proposed: Cllr K Symmons, seconded Cllr B Rees, carried unanimously.

The debit card application and new standing order mandate for the Clerks Salary for £322.53 based on 37 hours per month at £8.717 (SCP15) were signed.

The Clerk requested delegated powers to pay any expected for urgent invoices, in consultation with two Cllrs with any payments made in this manner to be reported to the next meeting of the Council. This was carried unanimously.

CC H Lewis encouraged the Council to carefully consider expenditure and budget as it might be that, in the future, Community Council budgets could be capped.

To report on HMRC / PAYE

After having had a meeting with Ms Quinell and in the light of the information arising from that meeting and having consulted with Cllr Mrs A Edwards, the Clerk proposed to write to HMRC as she could see no way of making an accurate 'Earlier Year Update' as requested by HMRC previously. This was agreed.

ACTION: Contact HMRC BY: Clerk

Year end

It was noted that no response had yet been received to the Year End submissions.

Financial Regulations

OVW had supplied a copy of the revised financial regulations. The Clerk would look through and present to the Council.

Clerk's contract and terms

The Clerk thanked the Council as she had received the revised documents earlier in the day She had not had time to read through them.

Clerks Leave Request

Agreed unanimously.

9. Priffyrdd a Hawliau Tramwy Cyhoeddus / Highways and Public Rights of Way

CCC advised that their engineers would carry out an inspection of the bridge and take appropriate steps to address the reported damage.

The owner of Wern y Nad (SA43 2AF) had requested the support of the Community Council in asking for CCC put a 'no through road' sign at the end of the lane. Vehicles turned in to the lane and their only option was to reverse the length or turn in the yard or adjacent fields of the working farm. This was not only a safety issue but a security issue as well. It was agreed to write in support for the request.

ACTION: Send letter BY: Clerk

Representatives from CCC wished to attend the September meeting o to discuss the scheme to 'adopt' footpaths. It was agreed that the meeting start at 6.45 to accommodate this.

10. Mwynderau / Amenities

Car Park / Right of Way

Having gone through the book kindly provided by Cllr Hazzelby the Clerk had established that the public right of way was to the rear of the field. No public right of way exists, to the field, from the main road.

The Clerk was preparing a basic timeline re car park and toilet block acquisition and would do the same for the field in due course. Whilst there was clear indication that both belonged to the Council, the Clerk could find no evidence of any accurate plans etc for the car park. It should be possible to do a rough calculation of the area involved.

Toilet Block

Dwr Cymru were to make a site visit with regard to the alleged leak. Cllr Colin Lewis would meet them on site and report back to the Council. The Clerk had prepared a comparison of the last few water bills which she gave to Cllr C Lewis. Cllr Mrs A Edwards would arrange to get a key for the cleaning cupboard to Cllr Lewis.

ACTION: Cllr C Lewis to meet with Dwr Cymru on site. Cllr Mrs A Edwards to arrange access to keys.

Locks – keys

The Chairman advised that he would install locks on the doors to both sides of the block. It was agreed that, with permission, a copy of the keys would be kept in the Coracle Hall office and also with the Chairman, Clerk and Mr E Rees who cleaned the block.

ACTION: Locks to be installed and extra keys cut BY: Chairman

Bottle Bank Area

Cllr Mrs A Edwards advised that although the glass had been taken the cardboard boxes in which the bottles had been left by the bottle banks had been left and she had cleared these. It was felt that the banks required more frequent emptying to help reduce this kind of problem.

ACTION: Contact CCC BY: Clerk

Charity

CCC Standards Board exemption information had been circulated to all. The Charity Commission had responded to the queries with regard to the running of the Llechryd Playing Field Association – Charity 506116.

Their records currently listed individual people as being the trustees and it was required that this be amended as soon as possible. The Council was also required to amend any income and expenditure figures as a result of the charity property being managed as Council property. The Commission stated that it was important that the Council rectify this matter as soon as possible and separate the charity's business from the Council's business.

In order to do this a Charity AGM needed to be convened and the Charity must appoint secretary. The Charity and Council must agree to split of assets, and the Charity would need to work out a budget and apply to the Council for funding which must be put through a separate account as soon as possible, to fund any work following the AGM. Following discussion it was agreed to hold a Charity AGM after the Council meeting in September. Cllrs were reminded to give due consideration as to the possibility of prejudicial interest in representing both the Council and Charity. It was questioned if CC H Lewis could offer advice, he agreed to look into this. It was also queried if the Council could lease the Charity land.

ACTION: Arrange Charity AGM and follow up on queries BY: Clerk

CC H Lewis left the meeting.

HMRC to be contacted with regard to any VAT issues arising.

BY: Clerk

Playground

The ROSPA report had been received and generally highlighted minor matters to deal with. After talking to the inspector re the issue with the junior swing it was agreed to look at costings for replacing the swing and surface rather than trying to repair the existing swing.

ACTION: Forward details of swings and approx. costings BY: Clerk

Christmas light fitting at Church – still no response from Mr Penny.

ACTION: Forward information to Chairman BY: Clerk

Grass cutting

It was noted that the area around the Millennium building was now tidy. Concern was expressed about the amount of rubbish on the playing field but it was felt that additional bins would be unlikely to improve matters.

11. Ongoing Projects

Speedwatch

The speed info had been requested from CCC but had not been made available yet.

Emergency Planning

Nothing was brought forward.

It was queried if the Council could produce newsletter of some kind. It was generally felt, based on experience, that this would entail a considerable amount of work.

ACTION: September agenda item BY: Clerk

Defibrillator

Cllr Mrs A Edwards advised that she had enquired about training and the gentleman in the village would be happy to provide it free of charge for the community. A provisional date was set for 7th September.

Village in Bloom

The sawmills had confirmed they would be happy to discuss supplying materials FOC. Four sites had been identified: end of Lady Road, other side of green before Cardi BS, towards Green Hill into village by cross roads and by Millennium building/bridge. Under notice board in car park was also to be planted up. Landowners were to be contacted re permissions etc.

ACTION: Identify landowners and follow up.

12. Digwyddiadau / Events*St Lawrence plaque / Dedication of remembrance plaque*

Following discussion it was agreed that the Chairman, Vice-Chairman and the Clerk would work on arrangements and report these to the Council.

ACTION: Further plans for events BY: Chair, Vice-Chair and Clerk

Photo Marathon – postponed until the autumn

Cllr B Rees had, for personal reasons, deferred the Photothon to the Autumn having discussed the matter with the school. He and his wife were congratulated on the arrival of their granddaughter.

13. Adroddiad / Meeting reports

The Clerk had attended SLCC / OVW conference in Swansea. The Conference had been told that reorganisation of local government in Wales was on hold and would not take place during the first year of the assembly term. Further consultation was to take place and an announcement could be expected in Autumn 2016.

Insurance: it was stressed in the presentation that all organisations using Council property for events should have their own 3rd party insurance and supply a copy to the Council for filing.

14. Gohebiaeth / Correspondence / + e mail correspondence*Noted:*

Antur Teifi Newsletter

Latest news from the ICO - June 2016

DIWRNOD YMWYBYDDIAETH CAM-DRIN HENOED – 15 MEHEFIN 2016 / WORLD ELDER ABUSE

AWARENESS DAY - 15 JUNE 2016

Cartref Preswyl Prosiect CAVO Residential Home Project

Rebecca Brough, Policy and Advocacy Manager Wales, Ramblers Cymru

Guide to powers re public footpaths

Auditor General for Wales: Annual Report 2015-16 / Adroddiad Blynyddol 2015-16

Twf Gwyrdd Cymru - Galwad am brosiectau ar gyfer 2016-17/Green Growth Wales – Call for projects for 2016-17

Public Services Staff Commission Annual Report / Adroddiad Blynyddol Comisiwn Staff y Gwasanaethau

Cyhoeddus

Hard copy of the Public Service Ombudsman's Annual Report for 15/16s

15. Cyfnewid Gwybodaeth / Exchange of information

Cllr B Rees advised that he was undertaking the playground inspections on a weekly basis. He had noted the uneven surface of the concrete area in the playground and the missing pins from the base of the goal posts. Cllr Mrs A Edwards advised that she had one of the pins which she would put this back but other pins had gone missing. It was agreed to contact Mr Barry Evans for replacement pins.

ACTION: Arrange for new pins to be made BY: Clerk

Cllr Mrs A Edwards reminded everyone of the village carnival and duck race on the weekend of 16th/17th July.

16. Date of next meeting – 5.09.16 - 7.00pm

Extra ordinary meetings of the Council might be called to deal with any urgent business.

There being no further business to discuss the meeting closed at 9.45pm