



Immediately prior to the meeting, starting 6.45 pm prompt, Mr O Jones of Ceredigion County Council explained the concept of the 'Adopt a Footpath' scheme. He agreed to forward digital copies of the documents and hard copies of the footpath maps. It was agreed that the poster could be placed on village notice boards, the FB page and website.

Cllr J Hawkes joined the meeting.

Mr Jones was thanked for his presentation and left the meeting.

Sgt Delme Jones of Dyfed Powys Police then introduced himself and PCSO S Jones. He explained that he was the new Sergeant in charge of the Neighbourhood Police Team for the area. He advised that crime levels in the villages were generally very low but anyone with concerns should call 101 to report a non-emergency situation or to leave a message for one of the local policing team and 999 in an emergency. The Clerk also had his e-mail address.

Sgt D Jones and PCSO S Jones were thanked for their time and they left the meeting.

CC H Lewis joined the meeting.

Four members of the Llechryd Village Community Event Committee then joined the meeting. Ms N Redmond spoke on behalf of the group and thanked the Council for its' donation to the summer event. She stated that the event had been a huge success and enjoyed by all who had attended. She went on to read a letter from the group in which the group's disappointment, as volunteers who put in a great deal of time to ensure the success of events, was stated, on hearing of an alleged complaint by a Llangoedmor Community Cllr with regard to the Mayor of Cardigan opening the event. It was noted comments re the Mayor's attendance wearing his Chain of Office had been made prior to the Planning Committee meeting but it had been agreed that it was a matter for the Full Council and was indeed, an item on the night's agenda. It was explained that no complaint had been made by Llangoedmor Community Council and whilst Cllrs might make personal observations no Cllr should make representations on behalf of the Council without the delegated authority of the Council. It was noted that the matter would be discussed, in full, as part of the agenda and Cllr A Edwards would report back to the Llechryd Village Community Event Committee. Committee members were thanked for attending and left the meeting.

The Full Council meeting commenced at 7.20pm.

Minutes of the meeting of Llangoedmor Community Council held at the Coracle Hall, Monday 5th September 2016

Present: Chairperson: Cllr Gareth Evans. Cllrs: Mrs Amanda Edwards, Mrs Jina Hawkes, Colin Lewis, Ken Symmons, Iwan Davies, Hywel Davies, Bryan Rees, Peter Hazzelby

CC H Lewis

Clerk

Members of the Public: None

1. Croeso ac Ymddiheuriadau /Welcome and Apologies

Apologies had been received from Cllr Eleri Davies.

2. Gweddi Agoriadol / Opening Prayer

3. Datgelu Buddiannau Personol / Disclosure of Personal Interest

None.

4. Materion Personol / Personal Matters

None.

5. Ceisiadau Cynllunio / Planning Applications

None.

6. Cofnodion y Cyfarfod Blaenorol / Minutes of Previous Meeting

Cllr Mrs A Edwards proposed that the minutes Of 4.07.16 be accepted as a true record after the minutes were amended to reflect Cllr P Hazzelby's request to be added to the list of those attending, Cllr Mrs J Hawkes seconded the motion and it was carried unanimously.

Draft Minutes of planning committee meeting of 25.07.16 were noted – to be confirmed at next planning committee meeting

7. Materion yn Codi / Matters Arising

All matters requiring discussion were agenda items.

8. Cyllid a Gweinyddu / Finance and Administration

	Payee	For	bank	
25.07.16	Lewlec Electrical Engineering	Works on toilet block	594	PAID
	Abacus Cleaning Services	Cleaning toilet block June	170	PAID
	Llangoedmor Church	Hire of church rooms	57	PAID
	Coracle Hall	Room hire	15	PAID
5.09.16	Cllr G Evans	Reimbursement for locks for toilet block	37	
	Ms M Jones	Translation	120	
	Swallow Office Supplies	Laminating pouch	14.39	
	Cllr A Edwards	Extra keys for toilet block	15.6	
	Abacus Cleaning Services	shelters Aug	378	
	S E Houghton	Home office July / August	50	
	Cheque to be drawn up once	name for Charity Account finalise with bank	25	
30.09.16	S E Houghton	Salary Aug	322.53	SO
			1798.52	

Adjusted balance Treasurers account as at 31.0716: £21319.09

Balance Instant Access savings as at 9.06.16: 993.67

Proposed: Cllr B Rees, seconded Cllr A Edwards, carried unanimously.

It was noted that the bank card has been received.

Village Name Plate

Cllr K Symmons advised that he had spoken to CCC workmen who were re-erecting the name plate after it had been damaged by a vehicle. It was noted the sign was in very poor condition and it would be queried if it could be replaced and at what, if any, cost.

ACTION: Contact CCC BY: Clerk

Budget update

A budget update had been circulated prior to the meeting. The Clerk stated that the projected expenditure to year end was an estimate only and included the proposed new swing as a capital item. The Clerk was asked to print copies of the next budget update.

Year end

As expected the Council had received a qualified audit report due to the Charity issues. The Clerk apologises as she mis-written a figure in the return, however the auditor had confirmed that this did not effect the 'balances carried forward' figure so no action was required.

HMRC PAYE query – no response had yet been received.

HMRC VAT/ Charity – It was noted that the enquiry was being dealt with by an HMRC specialist VAT team due to the complexity of it and any response would take longer.

Visiting Dignitaries

The e-mail from Cardigan Town Council and letter from the Llechryd Village Community Events Committee, expressing concern over the alleged complaint about the opening of a village event by the Mayor of Cardigan in his chain of office, were noted. It was suggested that courtesy required that any formal visit of a representative of another Council should be notified to the Clerk of the host area and permission requested if regalia was to be worn. This was not a matter of law but simple etiquette. It was agreed that Llangoedmor Community Council had made no complaint of any kind on the above matter.

All Councillors were respectfully reminded that whilst they were perfectly entitled to express a personal opinion on any matter (with of course, due regard to the Code of Conduct), it should be made clear that it was their personal opinion and not that of the Council.

It was also confirmed to Councillors that unless they had delegated authority from the Council they should not make representations, on behalf of the Council, to another individual, company, authority or organisation.

It was queried if Cllr training was required but as no name(s) had been given with regard to the alleged complaint, all Cllrs would need to undertake training. Following further discussion it was agreed to write to Cardigan Town Council stating that Llangoedmor

Community Council had made no complaint on the matter. It was also agreed that under normal circumstances the Community Council would expect etiquette to be followed.

ACTION: Write to Town Council and issue a statement to all Llangoedmor Cllrs with regard to making representations on behalf of the Council

Reminder of Clerk's leave 8th to 19th September inclusive.

9. Priffyrdd a Hawliau Tramwy Cyhoeddus / Highways and Public Rights of Way

It was confirmed that repair work had been undertaken on the main river bridge.

CCC had confirmed that it would put a 'no through sign' up on end of lane to Wern y Nad when funds permitted.

10. Mwynderau / Amenities

Car park

The shrubs had been pruned and the planters tidied.

Toilet Block

Dwr Cymru had confirmed there was no leak. Locks would be put on doors as discussed at last meeting. Keys would be kept with the Clerk, Mr E Rees and in the Coracle Hall office.

Remedial works to bring the toilet block electrics up to standard had been identified and quoted. It was agreed that further quotes were required.

ACTION: Contact details of reliable local electricians to be sent to Clerk who would follow up.

Bottle Bank Area

The Clerk advised that the Council had requested an additional empty twice in 10 months which would not trigger a change in schedule. It was generally agreed that the area was reasonably tidy. It was queried if the bottle banks would be removed if doorstep glass recycling were to be introduced.

ACTION: Contact CCC with query BY: Clerk

Christmas Light Fitting at Church

Chairman to chase for quote, Cllr Mrs A Edwards to speak to electrician if she should see him.

ACTION: Electrician to be chased for quote BY: Chairman and Cllr Mrs A Edwards

Playing field charity/ AGM

The Clerk requested that the Council continue to fund grounds maintenance and repairs required for safety (excluding swing until this had been discussed by the Charity and HMRC had responded re VAT situation) until the finances for the Charity were in place. This was agreed unanimously.

Old Church

Overgrown shrubs, brambles and the creepers were making it dangerous around the church ruins and Mr Harman would be requested to cut these back. He would also be asked to cut back the ash saplings growing through the walls as these could cause structural damage.

ACTION: Contact Mr Harman BY: Cllr B Rees

The Church in Wales had advised that inspection of kerbs, gravestones and memorials was the responsibility of the lessee (the Council). Cllr B Rees had kindly offered to undertake a visual inspection twice a year, with the Clerk to keep results for insurance purposes. Repair would be the responsibility of the person who paid for installation of the kerbs, gravestones and memorials, or their heirs. The Clerk had asked the Church in Wales for clarification of the required procedures in event of unsafe monuments. Cllr B Rees confirmed he had performed the first visual inspection on 04.09.16 and had found all kerbs, gravestones and memorials to be safe.

Grass cutting contract

It was agreed that quotes would be sought for the 16/17 season.

ACTION: Start process BY: Clerk

11. Ongoing Projects

Speedwatch

ACTION: Clerk to chase for information from CCC

Emergency planning

Ongoing

Newsletter

Cllrs Mrs A Edwards and Mrs J Hawkes agreed to look at basic costings for the budget and subject to their personal workload would be willing to produce a trial copy in April / May 2017.

ACTION: Costings for budget purposes BY: Cllrs Mrs A Edwards and Mrs J Hawkes.

Defibrillator

Training – **ACTION:** Cllr Mrs A Edwards to organise.

Village in Bloom

CCC had been contacted with regard to possible sites. If the verges not owned by CCC the owners would be contacted.

Photathon

Postponed until further notice.

12. Digwyddiadau / Events*Dedication Service*

It was advised that the Service of Dedication was booked on 8th October at Llechryd Church, preceded by unveiling of the plaque at Croes y Llan and followed by the unveiling of the plaque at Llangoedmor. Members of the clergy had agreed to take the service. It was agreed that the unveiling at Croes y Llan be at 10am followed by the service in Llechryd at 10.30am. Cllr B Rees would ask the school if the school hall could be used for light refreshments following the event.

The ATC had advised it would be honoured to attend. It was agreed by all present that offer the ATC bugler would not be taken up. The Sea Cadets at Fishguard and Cardigan Army Cadets had yet to respond. It was confirmed that the RBL Legion and RN Assoc standards could be paraded and that the Chairman would call the President of the RBL with an invitation to attend.

Whilst the Council did not wish to lay wreaths on this occasion it was agreed to order a wreath for Remembrance Sunday.

The event would be advertised in the communities.

ACTION: Take arrangements forward BY: Chairman, Vice-Chairman and Clerk.

Christmas Lights Switch On

ACTION: Cllr B Rees to confirm date with the school

13. Adroddiad / Meeting reports

None.

14. Gohebiaeth / Correspondence / + e mail correspondence

OVW Training Sessions - September - December 2016 / Sesiynau Hyfforddi - Medi - Rhagfyr 2016

Ceredigion Public Engagement Protocol

Darparu tai ar gyfer poblogaeth sy'n heneiddio yng Nghymru // Housing an aging population in Wales

Community Energy – New Horizons event taking place on Thursday the 15th of September

An update from the Older People's Commissioner for Wales / Y newyddion diweddaraf gan Gomisiynydd Pobl Hyn Cymru

Standard and Ethics Committee letter re code of conduct

Breakfast business consultation event – Dyfed-Powys Police and Crime Commissioner

Consultation on fee rates and fee scales 2017-18 / Ymgynghoriad ar gyfraddau ffioedd a graddfeydd ffioedd 2017-18

Polisi Cynllunio Cymru / Questionnaire - Planning Policy Wales

Ymgynghoriad y Pwyllgor Llifogydd ac Erydiad Arfordiro / Flood and Coastal Erosion Committee Consultation
Ceredigion Well-being Survey/ Holiadur Llesiant yng Ngheredigion

Correspondence was noted.

15. Cyfnewid Gwybodaeth / Exchange of information

Cllr I Davies drew attention to grants available to businesses.

Cllr C Lewis expressed concern about vegetation growing over the footway along the Glanarberth wall.

16. Date of next meeting – 3.10.16 - 7.00pm

There being no further business to discuss the meeting closed at 8.45pm