



*Minutes of the virtual meeting held at 7pm on 5 October 2020 in accordance with The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.*

*The Code of Conduct, Standing and Financial Orders applied during the meeting.*

Chairman: Cllr Steve Kings Cllrs Amanda Edwards, Hywel Davies, Nicky Redmond, Laura Holder, Ken Symmons, Iwan Davies

CC Clive Davies

Clerk

**1. Ymddiheuriadau am absenoldeb / Apologies for Absence**

None

**2. Datgan Diddordeb ar faterion sy'n codi o'r Agenda / Declarations of Interest on Matters Arising from the Agenda**

None

**3. Confirmation of Order of the Agenda** and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

**4. Confirmation of Minutes of 07.09.2020**

It was agreed to change the minute numbering to run from 372 to 375. The minutes were then proposed as a true record by Cllr I Davies, seconded by Cllr H Davies, carried.

**5. Ceisiadau Cynllunio / Planning**

Nothing forward.

**6. County Cllr's Report**

*6.1 Option for Llangoedmor Cllrs to join Police update meeting PACT) in December*

It was agreed that Cllrs S Kings, L Holder and A Edwards represent the Council.

ACTION: Advise police BY: CC Clive Davies

CC Clive Davies advised he would circulate a number for waste collection and would be grateful if Cllrs would make it available to those who were struggling to dispose of green waste.

He asked that the Council consider writing a letter of support for a safe route between Llechryd and Cardigan.

He had received complaints of flooding in Adam Street and agreed to take up the matter with CCC.

He had reported the fallen trees on the Pembrokeshire side of the river footpath.

Chairman's signature: ..... Dated: 02.11.2020

He advised that NRW was formulating plan to remove debris from the bridge and he hoped that a regular programme might be implemented. He had had suggestions that local residents might remove debris but NRW had stated that the work was dangerous and would not advise this course of action. He noted that the recent high rainfall had resulted in limited flooding on the lower road by the river. He thanked everyone who had helped monitor the river levels and areas with potential for flooding.

## 7. Cyllid a Gweinyddu / Finance & Administration

### 7.1 Monthly Payments

#### 7.1.1 To approve accounts payable

	Payee	For	bank
21.09.20	LAS	DD	22.86
7.09.20	HMRC		183.69
	S E Davies	Salary	200.00
	S E Davies	Home office 25/post 1.64	26.64
	A Edwards	Refuse bags	42.18
	K Symmons	Chairman's allowance (pro rata 4 months)	116.68
	Fenland Leisure	Toddler swing seats	168.00

Proposed: Cllr H Davies, seconded Cllr I Davies, carried with Cllr K Symmons abstaining due to payment in his name being proposed

#### 7.1.2 Budget update provided prior to discussion at the November meeting and Bank Reconciliation noted.

#### Balance as per bank statement

as at Sept 21 2020 53594.19

#### Less unrepresented cheques

64	0.20	Missread check
126	4.00	
196	16.00	
2215		
2219	307.09	
2220	25.00	
2224	97.60	
2225	389.79	
2226	101.25	
2227	150.00	
2228	30.00	

Chairman's signature: ..... Dated: 02.11.2020

Adjusted statement balance	1,120.93	52473.26	0.90
Cash book			
Opening		53263.86	
Balance			
Receipts	0		
Payments	791.5		
Closing Balance		52472.36	

#### 7.1.3 Online banking

The Clerk advised that the signed mandates had been returned to the bank.

#### 7.4 To consider the co-option of Ms Claire Proven

It was agreed to co-opt Ms Claire Proven to the Council.

Action: Contact Ms Proven and CCC By: Clerk

#### 7.5 To agree grounds maintenance contract prior to seeking quotes

The draft contract was approved. It would be advertised on the village FB page and the current contractor would be sent a copy.

Action: Follow up BY: Clerk

#### 7.6 To agree salary increase with national recommendations

It was agreed, as per the terms of the Clerk's contract, to award the national salary increase at SCP 8 back dated to April 2020.

### 8. Hawliau Tramwy Cyhoeddu / Highways and Public Rights of Way

#### 8.1 Croes-y-Llan

It was advised that members of the local policing team had been observing traffic at the junction. The location was not suitable for monitoring speeds. It was agreed that the concerns about the dangers at the crossroads be pursued at the PACT meeting in December.

#### 8.2 Footpaths / Route to Cardigan

##### 8.2.1 Update on progress of walking map

It was advised that the members of the working party hoped to meet in the near future to take matters forward.

##### 8.2.2 Update on route to Cardigan

It was agreed to write to CCC in support of a safe, offroad route between Llechryd and Cardigan.

ACTION: Contact CCC BY: Clerk

#### 8.3 Llechryd Bridge

Dealt with under 6.

### 9. Mwynderau/Amenities

#### 9.1 Toilet Block reopening/ Litter Patrol

##### 9.1.2 Receive quotations and agree a way forward

It was agreed that DANFO be awarded the contract for a period of 12 months. DANFO would be asked to replace the broken soap dispenser in the gents.

Any signage and COVID related information, including agreeing costs, would be delegated to the Clerk in

consultation with Chairman and Vice-Chairman or the Clerk and any two Cllrs in the event they are not available.  
ACTION: Advise DANFO and agree and order signage BY: Clerk

*9.1.3 Toilet block storage room clean/paint and replace cisterns.*

Cllr Kings kindly offered to fix sticky door lock. The quote for replacement of the cisterns should be available for the next meeting. It was discussed if the storage room might be used by the resilience group. It was noted that if this should go ahead insurance cover would need to be investigated.

*9.1.4 General risk assessment required in conjunction with COVID risk assessment.*

Cllr S Kings and Clerk would work on a general risk assessment. The Contractor would have its own COVID risk assessment for its work.

**9.2 Play Area/Field**

*9.2.1 Boundary* Due to the Hall AGM being unable to take place no response had been received with regard to the proposed boundaries in the playing field and car park. When progress had been made the Council would consult with Tai Ceredigion prior to registration.

*9.2.2 Replacement climbing frame – to consider designs*

Councillors favoured the modern dome structure provided by some companies. Quotes would be required to see if replacement could be undertaken in this financial year or provision in the budget made for 21-22.

ACTION: Contact companies BY: Clerk

*9.2.3 Concrete area – update and to consider any quotes received*

Quotes had been requested and should be available for the next meeting.

*9.2.4 Outstanding remedial works from ROSPA inspection*

Ground anchors for goalposts

Cllr H Davies advised fixings for the ground anchors were being obtained.

Repair to playground boundary fence – Quotations required

Suitable companies to quote needed to be found.

Replacement of playground bin – Cllr S Kings to undertake if possible

Replacement of toddler swing seats

Cllr S Kings would fit when available.

Self close gate to playground – The original contractor had been impossible to contact. Alternative contractors needed to be sought.

Corner bush overgrowth and adjoining hedge needs substantial cutback – spec and quotes to be prepared.

It was noted that Tai Ceredigion was doing some work on tenant's hedges and the issue would be reassessed following this.

Repositioning of accessible picnic bench once concrete path once replaced. Installation of children's picnic bench currently in store to do.

*9.2.5 CCC letter re playgrounds*

The letter was noted as the playground was already open.

*9.3 Church of the Holy Cross, Llechryd*

Cllr S Kings had kindly agree to create a photographic record of the gravestones at the Holy Cross Church. These would be included in the Council's Risk Register. The Clerk had produced a general risk assessment based on guidance from the Church in Wales.

*9.4 Car park – Coracle Hall*

See 9.2.1

*9.5 Dog fouling - update*

It was noted that the situation had improved and this would be monitored. It was agreed to write to a resident who had been observed, on a number of occasions, dumping bags of household waste into the play area bins.

ACTION: Contact resident BY: Clerk

**10. Digwyddiadau / Events**

*10.1 Remembrance Service*

It was agreed, with regret, that the Council could not hold any kind of service or event as it did not have sufficient resources to comply with COVID-19 legislation. The Chairman would lay a wreath on 11.11.20.

*10.2 Christmas lights*

The Chairman would liaise with the school and electrician.

**11. Adroddiad / Meeting reports**

Nothing forward

**12. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**

Gwobrau Dewi Sant 2021 St David Awards – noted.

The Independent Remuneration Panel draft Annual Report 2021/22 – noted.

**13. Materion Personol / Personal Matters - Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

It was noted that the hedge opposite the Carpenters had been reported to CCC and it appeared to have been cut back.

Cllr K Symmons queried why the letter from a resident he had delivered to the Clerk was not on the agenda. The Clerk apologised as she could not recall receiving the letter. She would check to see if she had it.

**14. Date of Next Meeting – 2.11.20**

*There being no further business to discuss the meeting closed at 20.54 pm.*