



Minutes

**of the meeting of Llangloedmor Community Council held at the  
Old Schoolrooms, Llangloedmor, on Monday 5<sup>th</sup> March 2018**

**Present:** Present: Vice-Chair Cllr Mrs E Davies Cllrs Ken Symmons, Hywel Davies, Mrs L Holder, Mrs A Edwards

CC Clive Davies

Clerk

**1. Croeso ac Ymddiheuriadau /Welcome and Apologies**

Apologies had been received from the Chairman Cllr I Davies. In the Chairman's absence the meeting was taken by the Vice-Chair.

Apologies were also received from Cllr Ms N Redmond. It was noted that CC Clive Davies would be late to the meeting.

**2. Gweddi Agoriadol / Opening Prayer**

**3. Datgelu Buddiannau Personol / Disclosure of Personal Interest**

None.

**4. Materion Personol / Personal Matters**

None.

**5. Ceisiadau Cynllunio / Planning Applications**

None.

It was noted that CCC was experiencing access problems with the Planning Portal and would be sending out step by step use instructions via the Clerk.

Place Plans were to be discussed when CC Clive Davies was present.

**6. County Councillor's Report**

Deferred for the arrival of CC Clive Davies.

**7. Cofnodion y Cyfarfod Blaenorol / Minutes of Previous Meeting**

Cllr A Edwards proposed that the minutes be accepted as a true record. Seconded Cllr H Davies, carried unanimously.

**8. Materion yn Codi / Matters Arising**

The Clerk queried if Cllrs still required the 'colour coded' minutes? Most items and queries could be covered under an agenda heading. It was generally agreed that the colour coding was useful and would continue. It was suggested that Cllrs first at each meeting put out the documentation at each seat.

The Clerk advised that research of the 'Roll of Honour' had been deferred as it now seemed that it would not be possible to have the 'Roll' ready for the Remembrance Service. She would continue as time permitted.

Cllr Mrs A Edwards kindly agreed, if needed, to store the new notice board until it was put up. The Clerk advised that Mr E Rees was going to quote for the work.

**9. Cyllid a Gweinyddu / Finance and Administration**

	Payee	For	bank
5.02.18	E Rees	Toilet block and litter pick shelter clean	276.00
	Earth Anchors	Notice board	

			1,147.20	
	Information Commissioner	Data protection	35.00	
	Ceredigion County C	Election expenses	162.30	
	One Voice Wales	Membership	185.00	
	Dyfed Symmons	Repair to Millennium roof	1836.00	
	S Davies	Home Office / travel 11.92	36.92	
	HMRC		5.40	
30.03.18	S E Davies	Salary	336.36	SO

Adjusted statement for end Dec (end Jan statement not yet in) £24926.48 (minor discrepancy on bank rec to be resolved)

Cllr Mrs A Edwards proposed that the payments be accepted. Seconded Cllr H Davies, carried with one abstention by Cllr K Symmons.

*Resignation of Cllr Mrs Kay Morgan*

The resignation of Mrs Kay Morgan was noted with regret and the Council agreed that a certification of thanks be made up for her. The Clerk would advise CCC of the vacancy.

ACTION: Certificate of thanks BY: Cllr Mrs A Edmunds / Clerk

ACTION: Advise CCC BY: Clerk

*Asset Register*

The Clerk provided a brief history of the land which now constituted the Community Council owned car park in front of the hall. She advised that whilst it appeared to be quite clear that the Council owned the land there were no deeds etc. She suggested that the CC speak with the Hall Committee to agree a boundary and then the CC should take steps to ensure that the land was registered with Land Registry. It would also be wise to do this for insurance purposes.

ACTION: Speak with Hall Committee and invite visits from insurance brokers BY: Cllr Mrs A Edwards.

*CC Clive Davies joined the meeting and was invited to give his report.*

*Place Plans*

CC Clive Davies advised that the Place Plan was a 'wish list' for communities in terms of planning requirements / issues and the sense of place residents would like to promote. It was suggested that various community engagement events might be organised in order to interest as many residents as possible. Cllr Mrs A Edwards suggest a coffee morning which the school children might sing at where the idea might be promoted and help from within the community sought.

ACTION: Talk to school BY: Cllr Mrs A Edwards.

Whilst discussing the school it was queried if the wedding of HRH Prince Harry and Ms M Markle would be marked by a village event. Discussion was ongoing.

CC Clive Davies advised that funding was being looked for to help facilitate the Place Plan project.

He also advised that he had asked that the original plans for the Glannant estate be looked at with a view to establishing if a fence should have been erected between it and Preseli View and a play area provided. He had also followed up on the complaint about the grass verge at the entrance to Preseli View and he confirmed that the road was adopted but the verge owned by the housing association. He felt it would require a redesign of the entrance to the road to solve the problem.

He advised of his involvement in shaping CCCs response to the review of electoral arrangements in the County and he agreed to keep a watching brief of the progress of any One Planet Development applications which involved the Llangoedmor ward to ensure that the Council had an opportunity to respond. He would speak to CCC officers for an update on the situation at Corner Wood.

He was thanked for his time.

*Cllrs Allowances 2018/19 (including Chairman's allowance)*

HMRC had advised that ALL allowances paid to Cllrs under the Independent Remuneration Panel for Wales agreement should be paid under PAYE. The Clerk would circulate forms which needed to be filled in and

returned, before April 30<sup>th</sup> 2018, by anyone not wishing to take an allowance. It was advised that anyone receiving benefits should take expert advice re the impact of an allowance being made available to Cllrs, even if the allowance was not taken up.

#### *Internal Audit*

It was agreed to ask Mrs J Jamison to quote for the Internal Audit. The Clerk had been advised that the external audit packs would be sent out late, again, due to a printing error. Areas for special attention were: s137 payments, gratuities (not relevant to Llangedmor), internal audit (more information required in report)  
ACTION: Contact Mrs Jamison BY: Clerk

*The repairs to the Millennium building roof had been completed.* The Clerk had chased re refurb of the plough and was awaiting a response. She had advised the local policing team of delay in DNA marking.

#### *GDPR*

The tool kit had been received through OVW and it was understood that CCC was to offer advice. Further info from SLCC to be made available.

#### *Annual Playground Inspection*

Clerk to book.

### **10. Priffyrdd a Hawliau Tramwy Cyhoeddus / Highways and Public Rights of Way**

#### *Damage to bus shelters*

Mr E Rees had suggested that it looked as if a vehicle with a high bumper has struck the shelters at Maeshelyg and at Glanarberth. The repair to the Maeshelyg shelter would be approximately £30 if securing strips removed easily.

ACTION: Contact Mr Rees to book repair BY: Clerk

#### *Planters*

The CC had been advised that the site at Croes Y Llan was highways verge. It was noted that the resident who was concerned about the location was yet to contact the Clerk directly. It was agreed to go ahead with positioning of the planters. Quotes had been obtained re planting and maintenance of the planters. It was agreed that the Clerk should follow up on these.

ACTION: Clerk to follow up.

#### *Bench*

Cllr H Davies had kindly agreed to fix the bench when delivered. It would be ordered once it was confirmed that the bench would fit on the existing concrete pad.

#### *Tree Catcher*

The Clerk had contacted NRW – awaiting reply.

### **11. Mwynderau / Amenities**

#### *Track*

The works on concreting the track were subject to weather conditions and were yet to go ahead.

#### *Toilet block*

Mr E Rees had advised that the use of the toilets has been steadily increasing for the last 18 months and it had now reached a point where the toilet paper holders were emptied between cleans. It was agreed to ask Mr Rees to quote for cleaning 3 times per week a) year round b) April to end October.

ACTION: Contact Mr Rees BY: Clerk

#### *Notice Board*

The Clerk had spoken to Mr Rees re a quote for putting up the new notice board. The packages were currently unopened as they would have to be moved to the village at some point.

#### *Risk assessments for all CC land/property assets*

The Clerk noted that this needed to be done as soon as time permitted. It was queried what cover the Council had re the car park.

### **12. Ongoing Projects**

None

### **13. Digwyddiadau / Events**

Chairman's Dinner update

20<sup>th</sup> April 2018, 7pm, Seven Stars

### **14. Adroddiad / Meeting reports**

*Planning training*

It was felt, by Cllrs that had attended, that the training could have been more informative on responding to planning applications. CCC planning officers had been very helpful during the training session.

**15. Gohebiaeth / Correspondence / + e mail correspondence**

*Noted:*

RAY CEREDIGION PETITION FOR WELSH GOVERNMENT FUNDING FOR PLAY PROVISION ACROSS WALES - end date 28th February 2018

Transforming Mental Health Services / Trawsnewid Gwasanathau Iechyd Meddwl

Innovative Practice Annual Awards Ceremony 2018 / Seremoni Gwobrau Arfer Arloesol Blynyddol 2018

FW: Register Your Parish Council for #GBSpringClean

Un Llais Cymru / One Voice Wales - Bwletin Newyddion Chwefror 2018 / February 2018 News Bulletin

Heneiddio'n Dda yng Nghymru - Arolwg partner strategol / Ageing Well in Wales - Strategic partner survey

Cyfarfod rhwng Cyngor Sir Ceredigion a'r Cynghorau Tref a Chymuned yng Ngheredigion ~ Meeting between Ceredigion County Council and the Town and Community Councils in Ceredigion 16/01/18

Cefnogaeth ariannu ar gael yn 2018-19/ funding support available in 2018-19

**16. Cyfnwidi Gwybodaeth / Exchange of information**

It was queried if the speedwatch initiative could be promoted again as sufficient volunteers to run the scheme had yet to come forward.

Cllr Mrs N Redmond had advised, through Cllr Mrs A Edwards, that she had contacted CCC about the 'Adopt a path' scheme and would report when she was present at the next CC meeting.

It was agreed that where questionnaires were forwarded, via the Clerk, that lent themselves to individual response Cllrs could respond, making it clear it was as an individual and not on behalf of the Council.

It was queried if the Council had a Welsh Language scheme. It was noted that the Council firmly supported the use of the Welsh language but did not appear to have a formal policy recorded in its paperwork.

It was noted that the Keep Britain Tidy spring clean deadline had been extended and it was agreed that the school should be approached with regard to organising and local litter pick.

ACTION: Approach school

It was queried if a source of road salt could be located on the lay by adjacent Cwr Coed.

**17. Date of next meeting – 9.4.18 - 7.00pm**

*There being no further business to discuss the meeting closed at 9.33pm*