



Minutes of the meeting of Llangloedmor Community Council held at the Coracle Hall, Llechryd on Monday 4th April 2016

Present: Chairperson: Cllr Mrs Amanda Edwards. Cllrs Iwan Davies, Colin Lewis, Mrs J Hawkes, Peter Hazzelby, Bryan Rees, Mrs K Morgan

County Cllr Haydn Lewis and Cllr K Symmons joined the meeting as indicated in the minutes.

Members of the public: 0

1. **Welcome and Apologies / Croeso ac Ymddiheuriadau**
Apologies had been received from Cllrs G Evans and Mrs E Davies
The Chairperson welcomed everyone to the meeting.
2. **Opening Prayer / Gweddi Agoriadol**
3. **Disclosure of Personal Interest / Datgelu Buddiannau Personol**
None
4. **Personal Matters / Materion Personol**
None
5. **Planning Applications / Ceisiadau Cynllunio**
Application A160154
Erection of Affordable Dwelling, land adjacent Talarwen, Llangloedmor
Following discussion the Community Council agreed to support the application
ACTION: Advise Ceredigion County Council (CCC) BY: Clerk

CCC:
Development Control Committee documents
Noted

CC H Lewis advised that CCC would remove trees and debris at the bridge when the water in the river was at a safe level. Work on the tree catcher would progress during the 16/17 financial year. It was agreed that CCC be contacted to request that work on the tree catcher be treated as a priority before damage occurred to the bridge.
ACTION: Contact CCC BY: Clerk

6. **Minutes of Previous Meeting / Cofnodion y Cyfarfod Blaenorol**
Cllr B Rees proposed that the minutes of 07.03.16 be accepted as a true record. Seconded Cllr J Hawkes, carried unanimously.
7. **Matters Arising – Materion yn Codi**
It had been queried if the Council would provide medals for the school children to commemorate Her Majesty the Queen's 90th birthday. It was noted that as not all children in the community attended the village school and not all children who attended the village school lived in the community therefore the Council would not be providing medals, as agreed at the March meeting.

Cllr K Morgan was congratulated on her recent retirement.
8. **Finance and Administration / Cyllid a Gweinyddu**

	Payee	For	bank	
4.04.16	Ceredigion County Council	Non domestic rating - toilet block	583.20	
	SSE	Electric - toilet block	29.38	
	Mr R Harman	Bins	30.00	
	S E Houghton	Home Office	25.00	
	S E Houghton	Salary April	249.34	
	HMRC	Tax March	62.20	
30.04.16	S E Houghton	Salary April	249.34	SO
			1228.46	

Proposed: Cllr C Lewis, seconded Cllr J Hawkes, carried unanimously.

It was agreed that OVW (One Voice Wales) and the Welsh Assembly Govt be contacted as it was felt that the paying of non-domestic rates on a building which offered a service to the public and did not raise any income for the Council should be challenged.

ACTION: Contact OVW and WAG BY: Clerk

The Clerk had provided a monthly bank reconciliation from September 2015. She noted that without going back to beginning of financial year (or even further) the closest she could get was 90 pence difference between cashbook and bank statements.

Audit

No response had been received from the letter sent to last years internal auditor. The Clerk would contact Mrs J Jamison who audited the accounts for St Dogmaels.

ACTION: Contact Mrs Jamison BY: Clerk

Financial Risk Assessment

A copy of the financial risk assessment had been circulated to all. Cllr B Rees proposed that it be accepted, seconded by Cllr P Hazzelby, carried unanimously.

The Clerk queried if the festival lights on the asset register were the lights used at Christmas. This was confirmed.

Grass Cutting Contract

It was noted that the contractor had made an early start (at no extra cost). He had expressed concern with regard to broken glass on the running track and field and suggested notices saying no glass on playing fields and playground. It was agreed that no heed had been given to previous notices however a litter picking day to highlight the problems might be possible.

ACTION: Contact Keep Wales Tidy BY: Clerk

It was noted that the previous contractor had not been happy that he had not been awarded the contract again and had contacted the Chairperson. It was agreed that when the contract was next discussed the contractors, even if on a quote basis, would not be identified.

Insurance

Chairperson and Clerk to meet to review details.

Casual Vacancy

Application for vacancy from Mr Hywel Davies.

Following discussion it was agreed to co-opt Mr Davies onto the Council.

ACTION: Contact Mr Davies and CCC BY: Clerk

Cllr K Symmons joined the meeting. He was congratulated on his successful completion of the tractor run which was expected to raise something in the region of £10k for charity.

Code of Conduct – new code must be adopted within 6 months

It was agreed all Cllrs would be asked to read the new code and at the May meeting sign to say they had received, read and understood the document.

General Purposes Committee

Following discussion it was agreed to disband the General Purposes Committee and form committees or advisory groups on an as needed basis with a specific remit. Cllr C Lewis requested that the Council's Standing Orders be checked and amended if required.

ACTION: Check Standing Orders BY: Clerk

Website

It was noted that the village Facebook page was becoming more active. The Clerk advised that whilst she could keep Council information up to date on the website she would not be able to keep notices of events etc. up to date due to the time required. She would try to put a link to the Facebook page on the Website. Cllr C Lewis had a leaflet of the history of Llechryd/Llangoedmor which he would forward to the Clerk.

ACTION: Link to website BY: Clerk ACTION: Leaflet to Clerk BY: Cllr C Lewis

Grant funding application from Macmillan Cancer Support Wales

Charity accounts available online with information of funding in Wales supplied in e-mail. It was agreed to carry forward the request as it was strongly felt that local groups and charities should get support as a priority.

Laptop

Details had been circulated to named Cllrs as agreed. Following discussion it was agreed the Dell Inspiron be purchased if the offer were still available.

ACTION: Order laptop BY: Clerk

Printer

The Clerk advised that the current printer was expensive to run and might not work if new laptop ran on Windows 10. She also noted that the WIFI and the scan option did not work on it. Having spoken briefly with the Chairperson she had approached St Dogmaels Community Council which would be happy (as this would also help Clerk with space – not having two printers) to share its' existing printer with Llangoedmor on a 50/50 running costs basis.

Contract and Terms and Conditions

The Clerk had returned observations to the Chairperson who advised she would prepare the revised documents.

ACTION: Revise contract and terms BY: Chairperson

9. Highways and Public Rights of Way / Priffyrdd a Hawliau Tramwy Cyhoeddus

No response had been received from CCC on reported flooding issues at Lady Road and by Cardi Building Supplies and the damage to the wall opposite Cilgerran TVs.

ACTION: Follow up with CCC BY: Clerk

Cllr C Lewis advised that the problem with the street light opposite the bus stop was a fault with the power supply which CCC were currently unable to rectify. He understood that the work was ongoing.

10. Amenities / Mwynderau*Car park - Land registry search*

The Clerk had checked online and because the Hall and Car Park had not changed hands since registration became compulsory they were not registered. References in the minutes might help locate further information and possibly the deeds to the land. Cllr P Hazzelby kindly agreed to go through the relevant period of minutes. The Chairperson offered help if required.

ACTION: Make minutes available to Cllr Hazzelby BY: Clerk

Right of Way

It was agreed that further information about the right of way from the car park to playing fields might come to light during the search of the minutes. It was agreed to defer the matter until such time as the search had been undertaken.

Charity

Mr Egan (OVW) has passed the information on the Charities constitution to OVW's legal department for advice.

Bottle Banks

The Clerk had responded to Tai Ceredigion's query as to why the bottle banks were situated on their land as they had no record of giving any permission (land previously owned by CCC and transferred to Tai Ceredigion) and had reported matters to CCC Env Health re commercial use of bottle banks.

Playarea

ROSPA playground check and meeting with Mr E Rees

The cost for Parish, Town and Community Councils is **£66.50 + VAT**. These costs are for up to 5 items of play equipment and **£3.50 + VAT** for each additional item. The Health and Safety Executive are suggesting that play areas should have a risk assessment. RoSPA includes Risk Assessments with their inspections.

It was agreed unanimously to commission a report.

ACTION: Contact ROSPA BY: Clerk

Mr E Rees had been extremely busy of late. The Clerk would try to arrange a date for a demonstration playground inspection with him.

Christams lights

There was no response, as yet, from Mr Penny, re fitting by the Church.

ACTION: Chase response BY: Clerk

11. Ongoing Projects*SLt Lawrence*

The Clerk had been unable to find a phone number for the relative. It was agreed that when the wall was complete the ceremony would go ahead.

ACTION: Contact Cllr G Evans BY: Clerk

War Memorial – Cllr B Rees

Cllr Rees advised he had ordered the plaque.

Defribulator – Chairperson

The Chairperson advised that the cost of a non locking cabinet would be in the region of £450. It was agreed that instead of replacing the cabinet signs would be made to give clear instruction.

ACTION: Take matter forward BY: Chairperson.

Emergency Planning – Cllr J Hawkes

Cllr J Hawkes said she would collate the information she had and perhaps an advisory group or working party could be formed to go through it as it was too much work for one person to undertake. It was noted that perhaps the school could be involved.

Speedwatch – Cllr C Lewis

No updates were available.

12. Events / Digwyddiadau**Annual Dinner – 22nd April 2016, 7 for 7.30pm**

Following discussion the Chairperson agreed to change the date to the 21st April and requested that everyone send their orders to her no later than the 15th April. The Clerk would inform those absent from the meeting of the change of date.

ACTION: Advise change of date BY: Clerk

Photo Marathon

Cllr B Rees advised that the School was very interested in helping to organise the event and would be able to print out the photographs. He suggested that he let the Clerk and Chairperson know the date of the next PTA meeting where it was to be discussed. A suitable name for the event might be required as he suspected that the 'photo marathon' was copyright.

ACTION: Date of next PTA meeting to Clerk and Chairperson BY: Cllr B Rees

Village in Bloom

Planters available in a number of different materials and range from under £100 to several thousand pounds. It was queried if planters might be made locally. Cllr G Evans had been looking into this.

13. Meeting reports / Adroddiad

It was advised that the National Eisteddfod meeting in Cardigan was not particularly well attended. Provisional applications had been made by the Cardigan and Lampeter areas. Cllr I Davies was thanked for representing the Council at the meeting.

14. Correspondence / Gohebiaeth + e mail correspondence

Request from Hall Committee for lined spaces in the car park

Cllr A Edwards declared a personal interest.

Following discussion it was agreed that, with the additional of a dedicated 'disabled' car parking space and the correct width of car parking spaces the number of cars might well be reduced. On this basis the Council would not support the request.

ACTION: Advise Hall Committee BY: Clerk

It was advised that CCC had funds available for communities interested in dealing with their waste locally and sustainably within Ceredigion. It was agreed to look into making planters out of recycled materials to access the funding.

ACTION: Contact Cllr G Evans BY: Clerk

It was also noted that grants might be available to purchase plants for the planters.

Other correspondence noted:

Request to organise a 'Walk for Life' on behalf of Kidney Wales

Play for Wales spring newsletter

From: OVW

Polisi Cynllunio Cymru Pennod 6 / Planning Policy Wales Chapter 6

Adroddiad y Pwyllgor Cyllid: Trafod yr ymgynghoriad ar y Bil Ombwdsmon Gwasanaethau Cyhoeddus (Cymru) drafft | Finance Committee report: Consideration of the consultation on the Draft Public Services Ombudsman (Wales) Bill

Launch of Public Health Outcomes Framework for Wales - Lasio'r Fframwaith Canlyniadau Iechyd y Cyhoedd

15. Exchange of information / Cyfnewid Gwybodaeth

Cllr B Rees had taken photographs of the cracks in the bridge opposite the 7 Stars which he would e-mail to the Clerk.

A meeting about the Llechryd Village Party event would take place on 15.04.16 at 7pm.

16. Date of AGM and next meeting – 09.05.16 - 7.00pm

There being no further business to discuss the meeting closed at 9.10pm