



Minutes of the meeting of Llangloedmor Community Council held at the Coracle Hall, Llechryd on Monday 5th December 2016

Present: Chairperson: Cllr Gareth Evans. Cllrs: Iwan Davies, Colin Lewis, Ken Symmons, Mrs Jina Hawkes, Mrs Eleri Davies, Hywel Davies

County Cllr H Lewis joined the meeting as indicated in the minutes.

Members of the public: 0

1. Croeso ac Ymddiheuriadau /Welcome and Apologies

Apologies had been received from Cllr Bryan Rees, Cllr Mrs K Morgan and Cllr Mrs A Edwards.

2. Gweddi Agoriadol / Opening Prayer

3. Datgelu Buddiannau Personol / Disclosure of Personal Interest

None.

4. Materion Personol / Personal Matters

None.

5. Ceisiadau Cynllunio / Planning Applications

A160673 Retention of engineering works etc, Express Garage, Llechryd, Cardigan

It was agreed that the development in the centre of the village, adjacent to residential properties was entirely inappropriate. No evidence of 'local' need had been provided by the applicant. Given the scale and nature of the proposal it would be more suited to an industrial park or site. The impact of increased vehicle access would affect residents as would noise arising from use of the site. There were also safety concerns that proposed access was opposite the well-used community hall. It was feared that boundary treatments and lighting of the site would impact on neighbours and that there might well, given the storage aspect of the proposal, be a rise in crime. It was also noted that whilst the plans showed an 'indicative' number of spaces for containers, vans etc there was no written confirmation of the actual numbers. The Community Council also asked that a site visit take place prior to any final decision on the application being taken.

CC H Lewis had asked that the Community Council confirm that the County Council was to perform LPD settlement boundary review in 2017. The Clerk confirmed that information about the works was already on the County Website.

6. Cofnodion y Cyfarfod Blaenorol / Minutes of Previous Meeting

Cllr I Davies proposed that the minutes be accepted as a true record. Seconded Cllr C Lewis, carried unanimously.

7. Materion yn Codi / Matters Arising

The Chairman confirmed that he had repaired and strengthened the bench seats in the play area and that he had laid the wreath at the Old Church on Remembrance Sunday.

It was agreed to write a letter of thanks to the school for hosting the Christmas lights switch on.

ACTION: Letter to school **BY:** Clerk

8. Cyllid a Gweinyddu / Finance and Administration

Payments

Payee	For	bank
5.12.16		
Abacus	Toilet block cleaning	170.00

Abacus	Bus shelter cleaning	76.00	
Cllr G Evans	7 Stars - light switch on	67.50	
Swallow	Printer ink	144.50	
Gwyl Cerdd Dant Llandysul a'r Fro 2017	Donation	200.00	
S E Houghton	Salary Nov SO adjustment	7.65	
S E Houghton	Home office / Post (6.60)	31.60	
30.12.16 S E Houghton	Salary Dec	330.18	SO
		1,027.43	

The Clerk advised that the Bank statement had arrived in post today so she had had no time to do a proper bank reconciliation but the adjusted balance was approx. £16700 to end of November.

Proposed Cllr C Lewis, seconded Cllr Mrs J Hawkes, carried unanimously.

CC H Lewis joined the meeting.

The Clerk asked for two signatories to sign the new standing order for her salary.

Jig-So donation application. Following discussion it was agreed to give £200.
Proposed: Cllr Mrs E Davies, seconded Cllr Hywel Davies, carried unanimously.

Budget 2017/18

Grass cutting

Four contractors had applied for the 2017/18 grass cutting contract. Following discussion it was agreed to award the contract to Mr E Brown.

ACTION: Contact all applicants **BY:** Clerk

Vote on IRPW Draft Annual Report Consultation- February 2017

Reimbursement of members	Not carried
Recognition of specific responsibilities	Not carried
Civic allowance – chairman	£350 in budget carried
Civic allowance – vice-chairman	Not carried
Travel costs	£100 in budget carried
Overnight stay	Not carried
Financial loss compensation	£200 in budget carried
Dependent care costs	£1000 to be ringfenced in reserves in 2017/18 financial year

The Clerk had prepared a detailed budget breakdown. Reviewing the figures it was also agreed that the Council would budget for the replacement of the junior swings and surface as these had been identified as an issue during the annual playground inspection.

Cllr C Lewis proposed that the precept for 2017/18 should be £28,000, seconded Cllr Mrs J Hawkes, carried unanimously.

Copy of full budget attached.

ACTION: Advise County Council **BY:** Clerk

CC H Lewis expressed concern that the swings had not been removed as they had been identified as a safety issue. It was agreed that Cllr H Davies would remove and dispose of the junior swings and fill any resulting holes

The Clerk requested permission to dispose of the old printer as it was no longer used. This was approved.

PAYE – The Clerk advised she would do this as soon as the charity VAT work was completed.

Charity

VAT – the Clerk had to complete the final work on the information prior to sending it to HMRC. A rough calculation of VAT paid by the Council on Charity purchases, from the available records (some records were missing), was in region of £13k.

The Clerk had sought advice re the zero Charity Commission returns on the basis that the Charity had held no accounts.

The Clerk reminded the Council of her leave over the Christmas period.

9. Priffyrdd a Hawliau Tramwy Cyhoeddus / Highways and Public Rights of Way

Cllrs were reminded of the meeting with Mr Gary Griffiths of CC Highways Dept., re *sites for planters*, 10am at Croes-y-Llan crossroads, Wednesday 7th December.

Road closure Dwr Cymru

Cllr C Lewis noted that the road closure had been implemented and that Dwr Cymru had agreed to take into account the local input on the proposed routes.

10. Mwynderau / Amenities

Public convenience

The Clerk confirmed that the County Council was obliged to charge rates for Council owned buildings. She advised that the rates should go down slightly as the rateable value of building had dropped.

Tap in ladies

There were ongoing problems with the tap in the ladies sticking on. It was agreed to investigate more robust taps suitable to public use.

ACTION: Investigate **BY:** Clerk

It was noted that the electrical work was to take place after Christmas.

Play area and field

It was noted that the hedge in playground had been cut.

Siting of bench donated by Mr Leigh – Cllr Mrs A Edwards had kindly agreed to speak with local contractors about installing a concrete plinth for the bench. It was noted that Mr Leigh would cover all costs associated with the bench and its' installation.

Details of the AVIVA community funding had been sent to Cllr Mrs A Edwards. It was a 'vote' process. Tesco was also running something similar. As the swings had been highlighted in the playground report the Clerk strongly suggested that they were dealt with first before any other project was considered.

11. Ongoing Projects

Speed monitoring – See meeting reports

Footway to Cardigan – see meeting reports

Newsletter

Deferred

Defibrillator

Deferred

12. Digwyddiadau / Events

Solar lighting for Christmas lights

It was generally agreed that this was probably going to be expensive and not practical. The matter would not be taken further.

13. Adroddiad / Meeting reports

Meeting with CCC Leader and Chief Exec - Report by Cllr C Lewis

Housing allocation

Cllr C Lewis advised that CCC were already aware of the problems of allocation of properties to local people. CCC had changed the system and the impact of this was being monitored.

Footway to Cardigan

This was noted by CCC and would be looked at when resources and finance allowed.

Speed monitoring

Whilst there were now no working permanent traffic monitors there were 15 mobile monitors available. It was agreed, by CCC, that the information already available to CCC from the old monitors would be saved for future reference.

Business rates

It was noted that disabled toilets were not rateable and some consideration was given to converting the existing block.

It was noted that Charities did not pay business rates on similar buildings and it was queried if the toilet block could be made over to the Charity.

The Clerk advised that there were laws governing the disposal of Council owned property and she assumed that the Charity Commission would have to approve such a transfer.

ACTION: Investigate **BY:** Clerk

14. Gohobiaeth / Correspondence / + e mail correspondence

Correspondence actioned.

RSVP Invitation from St Dogmaels Community Council to talk by Jane Davidson on the Future Generations (Wales) Act 2015 on 12.01.17, 7pm, Memorial Hall, St Dogmaels

The Chairman and Cllr C Lewis indicated that they would attend. Cllr J Hawkes said she would let the Clerk know if she was available.

Correspondence noted:

Letters of thanks from:

Age Concern, Theatre Felinfach, Theatr Toredyrhiw

Dweud eich Dweud - Gwasanaeth Tân ac Achub Canolbarth a Gorllewin Cymru / Have your Say - Mid and West Wales Fire & Rescue Service

OWW: Penodiadau cyhoeddus yng Nghymru | Official : Public Appointments in Wales

Latest news from the ICO - December 2016

Hywel Dda CHC 2017-2018 Planning questionnaire

Gweithdy Rhwydweithio & Arwain gyda Hyder - Prosiect Amrywiaeth mewn Democratiaeth: Peer Networking & Lead with Confidence workshop - Diversity in Democracy Project

CFfDLC Arolygon Etholiadol: Polisi ac Arfer | LDBCW Electoral Review: Policy and Practice

Blwyddyn Chwedlau 2017 a Blwyddyn y Môr 2018 / 2017 Year of Legends and 2018 Year of the Sea

The Draft Account and Audit (Wales) (Amendment) Regulations 2016/Rheoliadau drafft Cyfrifon ac Archwilio (Cymru) (Diwygio) 2016

Croeso i fwletin gwybodaeth Un Llais Cymru / Welcome to One Voice Wales' information bulletin.

Planning Aid Wales - network event

Digwyddiad i ddathlu'r Bartneriaeth rhwng Cyngor Sir Ceredigion a Nyth 10.01.17 Ceredigion County Council and Nest Partnership Event

Stronger Together: Healthy Homes for all

15. Cyfnewid Gwybodaeth / Exchange of information

A query had been received as to why plants were allowed to be sold from the empty building plot in the village. It was noted that this appeared to be being run as some kind of small garden centre with no change of use from residential to commercial.

ACTION: Follow up **BY:** Clerk

Corner Wood – it was advised that the mobile home had been removed by contractors.

Cllr I Davies expressed concern that bins left out were blocking the footways in Maes y Deri and cars were parking across the crossing area.

ACTION: Newspaper article and FB **BY:** Clerk

16. Date of next meeting – 9.01.17 - 7.00pm

There being no further business to discuss the meeting closed at 8.13pm

Llangoedmor BUDGET 2017/18	Agreed 2016/17	Proposed Budget 17/18
Expenses		
Cllrs	100	100
Chairman's Allowance	350	350
Training	300	300
Overnight 50		200
Total:	750	950
Clerks salary /Exp etc		
Salary		
HMRC (Tax) deducted		
HMRC (NI)		
Total:	4000	4500
Clerks exp	100	100
Clerks training	300	300
Home office	300	300
Total:	4700	5200
Office supplies, post, stationery & adverts		
Post/Phone/ office supplies	580	580
Maintenance laptop	200	200
Translation	1500	550
Total:	2280	1330
Hall hire	160	300
Maintenance, repair & materials		
Gen Maintenance, repair	1000	1000
Grass cutting	2000	1600
Christmas lights	600	600
Total:	3600	3200
Bus shelter		
Bus shelter maintenance	600	600
Playground		
Playground repairs and maintenance	600	600
Playground inspection	100	100
Total:	700	700
Public Toilets		
Cleaning public toilets	2000	2200
SWALEC	90	120
Dwr Cymru	400	700
General maintenance	1000	1000
Rates	600	600
Total:	4090	4620
Professional, Insurance & Subs		

Insurance	1500	1500
Once Voice	180	200
SLCC	80	100
External audit	345	345
Internal Audit	250	100
Data protection	35	35
Website	150	150
Total:	2540	2430
Donations		
General donations	2500	
S137		
Total:		1500
Capital/Projects		
Playground	2000	7000
Plaque	0	
Christmas lights	0	
Laptop	0	
Total	2000	7000
Entertainment		
Annual Dinner - guests	80	80
Total:		
2016/17 Precept	24000	
Plus cemeteries grant	1200	
Finch approx	68	
Bottle banks approx	100	
2017/2018 Budget		
Proposed: C Lewis, seconded J Hawkes		28000
Carried unanimously.		

As at date of approval still awaiting HMRC's response to VAT and charity (Council may be required to pay back reclaimed VAT)