



**Minutes of the meeting of Llangoedmor Community Council held at the  
Coracle Hall, Llechryd on Monday, 6<sup>th</sup> June 2016**

**Present:** Chairperson: Cllr Gareth Evans. Cllrs: Mrs Amanda Edwards, Peter Hazzelby, Colin Lewis, Ken Symmons, Mrs Kay Morgan, Bryan Rees, Mrs Eleri Davies, Iwan Davies, Hywel Davies

CC H Lewis

Clerk

Members of the Public: None

**1. Croeso ac Ymddiheuriadau / Welcome and Apologies**

The Chairman welcomed everyone to the June meeting of the Council. Cllr B Rees signed his declaration of acceptance of office as Vice- Chairman. This was witnessed by the Clerk.

Apologies had been received from Cllr Mrs J Hawkes.

**2. Gweddi Agoriadol / Opening Prayer**

**3. Datgelu Buddiannau Personol / Disclosure of Personal Interest**

None

**4. Materion Personol / Personal Matters**

Cllr B Rees advised that both he and Cllr I Davies were taking part in the world record attempt to run a relay race around the coastline of Great Britain. They would be running at 10pm on 16<sup>th</sup> July. The Chairman commended them for their effort.

It was noted that CC H Lewis' wife had been unwell and a card would be sent.

**5. Ceisiadau Cynllunio / Planning Applications**

No planning applications had been presented for consideration.

Papers for development control committee – noted.

**6. Cofnodion y Cyfarfod Blaenorol / Minutes of Previous Meeting**

The Clerk had colour coded the minutes of the previous meeting to indicate which items were on the current agenda, which were ongoing and which were completed. It was agreed to trial this system.

Cllr C Lewis asked that the spelling of 'enrol' be amended on page 235.

Cllr C Lewis then proposed that the minutes be accepted as a true record, seconded Cllr A Edwards, carried unanimously.

**7. Materion yn Codi / Matters Arising**

Cllr B Rees noted that the grass was long around the Millennium building.

**ACTION:** Contact grounds maintenance contractor. **BY:** Clerk

The Chairman advised he had attend the Mayoral Installation Ceremony and Civic Service in Cardigan and CCC (Ceredigion County Council) AGM on behalf of the Council.

Cllr B Rees asked if it would be appropriate to fix the 'Remembrance Plaque' to the church wall. This was agreed by all.

## 8. Cyllid a Gweinyddu / Finance and Administration

### Monthly Payments

	Payee	For	bank	
6.06.16	Cllr G Evans	Chairman's allowance 16.17	350.00	
	Llechryd Village Community Events	Donation	250.00	
	Aon UK Ltd	Insurance 16.17	1,274.30	(Church to follow?)
	J Jamison	Internal Audit	60.00	
	Abacus Clenaing Services	Public Toilet and bus shelter clean	246.00	
	Telemat	Loading software	30.00	
	S E Houghton	Salary difference due to tax code change	62.20	
	S E Houghton	Home office	25.00	
30.06.16	S E Houghton	Salary June	311.54	SO
			2,609.04	

The insurance renewal was discussed in the light of information made available by the insurance company. It was now clear that the church and church wall had not been covered by building insurance. After discussion it was agreed that such insurance would not be taken out. It was decided that the Clerk should contact the Church in Wales, which, according to the lease, was responsible for monuments and kerbs in the churchyard and ask what provision for a safety inspection had been made.  
ACTION: Contact the Church in Wales BY: Clerk

The Clerk advised she had not changed the standing order for the Clerk's salary as information about the National Pay Agreement had been received. It was agreed to implement the rise as recommended, to £8.717 for SCP 15 backdated to April 1<sup>st</sup> 2016. The Clerk's request to run holiday in line with the financial year was also agreed.  
Proposed: Cllr E Davies, seconded Cllr Mrs K Morgan, carried unanimously.

### Card

The bank has confirmed that a debit card could be held on the account. The Council confirmed that the Clerk should apply on behalf of the Council.  
ACTION: Card application BY: Clerk

*Budget update (circulated prior to meeting)*  
Noted.

### To report on HMRC / PAYE

The Clerk had contacted Ms Quinelle to ask if she had further information.

### Year end

The Clerk requested that the Council confirm the accounting statements (circulated at the previous meeting), confirm the asset register (circulated prior to meeting) and note the internal auditors report. Each item of the annual Governance Statement was read to the meeting and agreed. The Clerk asked that the Council note that last year's figures on the Annual Return were restated due to a clerical error with the figure entered for the asset register. The Clerk advised she would include letters of explanation where required.

The Annual Return was proposed for acceptance by Cllr C Lewis, seconded Cllr P Hazzelby, carried unanimously.

The Chairman and RFO certified the Annual Return and each sheet of supporting information.

### Website

Basic updates had been completed. Further work to improve the site was to take place. It was agreed that the National Archives interest in archiving the website should be taken up once the site was properly developed.

## 9. Priffyrd a Hawliau Tramwy Cyhoeddus / Highways and Public Rights of Way

Ceredigion County Council (CCC) Highways department had responded with regard to several issues raised by the Council with re flooding by Cardi Building Supplies, damage to the wall opposite Cilgereran TVs (both of which were the owners responsibility) and possible damage to the bridge opposite the 7 Stars. It was agreed to keep a watch brief to ensure that the issues were followed up by CCC.

The damage to the main river bridge had been reported and a follow up email sent but no further information had been received from CCC with regard to repairs.

The Clerk advised that representatives of Dwr Cymru would like to attend the July meeting to inform the Council about works to take place later in the year.

## **10. Mwynderau / Amenities**

### *Car Park / Right of Way*

Cllr P Hazzelby and Cllr Mrs A Edwards had arranged the re-printing of the books about the hall and the playing fields. Each Cllr was given a copy but asked to return it if they left the Council at a later date. The Clerk was to keep spares. She would look through the information with regard to the car park and right of way. Both Cllrs were thanked for their work.

ACTION: Follow up any information found BY: Clerk

### *Charity*

CCC Standards Board exemption information had been circulated to all. The Clerk further explained the possible issue of a prejudicial interest which might arise as a Cllr and a Trustee. She would be happy to talk through the matter further with any Cllr. The Charity Commission was still to respond to the query as to how to take the matter forward. The Council's insurers had been informed of the situation. The Internal Auditor had been made aware of the situation, as per One Voice Wales' (OVW) advice and the Clerk would advise the External Auditors. HMRC would be informed once the Charities Commission had advised a course of action. It was noted that the Council would continue with basic maintenance and to address any safety issues.

ACTION: Follow up where necessary BY: Clerk

### *Playground Check List*

Following discussion Cllr B Rees agreed to undertake the checks and feed back to the Clerk if he felt the check list could be improved. All information on checks, as hard copy or scanned, would be kept for a minimum of 10 years. Cllr Mrs A Edwards advised that the loose bench had been re-concreted.

### *Christmas light fitting at Church*

The Clerk had found reference to new light fittings in 2012 but it was confirmed that these had been at the school.

## **11. Ongoing Projects**

### *Speedwatch*

The Clerk apologised as she had not obtained the required information about traffic volumes and speed from CCC.

ACTION: Obtain information BY: Clerk

### *Emergency Planning*

Deferred as Cllr Mrs J Hawkes was absent.

### *Defibrillator*

It was noted that the sign was to go up and that additional training would be organised.

ACTION: Arrange for sign to be put up and organise training BY: Cllr Mrs A Edwards

### *Village in Bloom*

The sawmills had confirmed they would be happy to discuss supplying materials once the final plans were made. The Chairman had been looking at possible locations. The Chairman and Cllrs Mrs E Davies, Mrs A Edwards and B Rees agreed to meet on 4<sup>th</sup> July at 6pm outside the Hall to tour possible sites. Ongoing maintenance etc could then be discussed at the next Council meeting. The kind offer of Cllr C Lewis' wife to care for a planter if it were placed at Glannant was noted.

## **12. Digwyddiadau / Events**

### *St Lawrence plaque / Dedication of remembrance plaque*

The Chairman noted that the local Air Cadets were keen to attend the dedication of the plaques. It was agreed that at the meeting of the Chairman and Cllrs Mrs E Davies, Mrs A Edwards and B Rees, possible dates would be discussed and brought to the next Council meeting. Both plaques would be installed as soon as sites were available.

### *Photo Marathon - update*

Cllr B Rees advised that the photography would take place on 9<sup>th</sup> July with the exhibition taking place on the Carnival weekend. He had invited Julie John, local photographer to be one of the judges. The event would be called a 'photothon' and Cllr B Rees would collate information about entry rules and

registration and liaise with the school. It was noted that publicity would be required. It was agreed that any monies made should go to the school.

ACTION: Take forward BY: Cllr B Rees

### **13. Adroddiad / Meeting reports**

Cllr K Symmons advised that he had been asked if the Chairman of the Council would attend the Friends of Cardigan Hospital meetings. He was asked to give the Clerk's name as a contact.

ACTION: Pass on Clerk's details BY: Cllr K Symmons.

### **14. Gohebiaeth / Correspondence / + e mail correspondence**

*Correspondence actioned*

OVW – Non domestic rates

The Clerk advised that she had written to the AM identified by OVW in their letter with regard to this matter.

*Correspondence noted*

CCC Social Housing provision workshop

Annual Ceredigion Joint Community Safety Public Engagement event

National Library of Wales Web Archive invitation

Play Day 2016 – Children and Young People's Festival, Aberaeron

Funding for West Wales | Cyllid i Orllewin Cymru – GWLAD

Heritage Lottery Fund Committee for Wales – 2 members required

### **15. Cyfnewid Gwybodaeth / Exchange of information**

Cllr Mrs A Edwards expressed concern about the amount of rubbish left by the bottle banks. Following discussion it was agreed that the Council might fund a regular tidy of the area. It was suggested that the Council approach Mr Harman. Cllr B Rees advised that he understood that Mr Harman had had an accident but that he would speak with him and report back to the Council. A litter pick day was still to be organised.

ACTION: Approach Mr Harman BY: Cllr B Rees

Concern had been expressed about the living conditions of a local resident following an incident when the fire service was called to a property. It was noted that the resident was proud of her independence but that formal support was now in place.

### **16. Date of next meeting – 4.07.16 - 7.00pm**

*There being no further business to discuss the meeting closed at 8.40pm*