



*Minutes of the virtual meeting held at 7pm on 7<sup>th</sup> April 2021 in accordance with The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.*

Present: Chairman: Cllr Steve Kings Cllrs: Hywel Davies, Iwan Davies, Amanda Edwards, Gareth Eltawab, Nicky Redmond, Ken Symmons, Claire Proven

CC Clive Davies

Clerk

**1. Ymddiheuriadau am absenoldeb / Apologies for Absence**

None.

**2. Datgan Diddordeb ar faterion sy'n codi o'r Agenda / Declarations of Interest on Matters Arising from the Agenda**

Cllr K Symmons declared an interest in matters pertaining to quotes for works at the playing field.

**3. Confirmation of Order of the Agenda** and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

**4. Confirmation of Minutes of 01-03-21**

Cllr I Davies proposed the minutes be accepted as a true record, seconded Cllr H Davies, carried.

**5. Ceisiadau Cynllunio / Planning**

Nothing brought forward.

Planning documents can be found at: <https://www.ceredigion.gov.uk/resident/planning-building-control-and-sustainable-drainage-body-sab/planning-building-control/>

**6. County Cllr's Report**

CC Clive Davies advised that he had attended the Llechryd Resilience group meeting, the next meeting of which would be in May. He had contacted both the AM and MP with regard to the flooding issues. He noted that having waited 12 years, Cardigan town now had an allocation for flood defences from NRW. Repair work on drains and culverts continued in the area. He noted the recent accident at Croes y Llan and had spoken to residents. He was chasing for a schedule of works on the B4570 following subsidence of the road. He advised that CCC had issued an enforcement notice with regard to the fencing at Coedmor. LDP2 had been put on hold until COVID restrictions eased. He reported on the recent Active Travel consultation exercise and noted linked communities might benefit. Fibre broadband in the area was being championed. He queried if the Council wished to help organise a litter pick in the villages. He stated that his term of office as Mayor of Cardigan ended on May 4<sup>th</sup>.

**7. Cyllid a Gweinyddu / Finance & Administration**

**7.1 Monthly Payments**

*7.1.1 To approve accounts payable*

S Davies	Salary including HMRC 394.05 and HO 25,	
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Chairman's signature:

Dated: 05-05-21

	call package 4.98	345.23
Main and Eng Services	Clips for signage	24.00
SSE Swalec	Electricity toilet block	105.36
Ceredigion County Council	Rates - toilet block	497.55
Danfo	Toilet block clean and litter pick	273.00
One Voice Wales	Membership fee	211.00

Proposed: Cllr A Edwards, seconded Cllr N Redmond, carried.

#### *7.1.1.2 Bank Reconciliation*

To follow.

#### *7.1.2 Covid outbreak in the community*

It was advised that vaccinations were going well in the County with a very low level of drop out. Since the borders had been opened with England a marked increase in traffic had been noted.

#### *7.1.3 Online banking – update*

The first online payments had been successfully authorised.

#### *7.1.4 Internal audit*

It was agreed to appoint Mrs J Jamison as internal auditor.

Action: Contact Mrs Jamison BY: Clerk

#### *Financial risk assessment*

It was agreed to adopt the financial risk assessment as presented.

#### *7.1.5 Insurance*

It was noted that the Council insurance was already dealt with by a broker. It was agreed to ascertain what level of cover might be in place for the church and churchyard walls and seek further quotes if these were not included. Recent sales of churches raised the question as to if the ruin might be sold for development. The Clerk advised that the Council had taken the lease on the property in 1998 to prevent such actions.

ACTION: Agenda item May BY: Clerk

7.1.6 It was agreed that the Council Zoom account could be used to host Llechryd Resilience Group meetings

The log in and password for the account would be shared with a Cllr who was also a member of the group.

ACTION: Follow up BY: Clerk

#### *7.1.7 Christmas lighting*

It was noted that repairs/replacement of electrical equipment at the old church would be required. It was suggested that as the electrics to the holly tree could be flooded decoration might be on the buildings only. It was queried if solar powered lighting might be possible. Quotes for the works would be sought.

ACTION: Agenda item BY: Clerk

#### *7.1.8 Future meetings*

It was agreed to hold the meeting on May 5<sup>th</sup> via ZOOM. Future meeting locations/methods would be reviewed in light on future COVID regulations and available venues.

ACTION: Agenda item BY: Clerk

## **8. Hawliau Tramwy Cyhoeddu / Highways and Public Rights of Way**

### *8.1 Croes-y-Llan*

It was agreed that further signage, such as pedestrian and cycle warnings at the cross roads might cause confusion. CCC would be asked if ARAF/SLOW signs painted on the road might draw road to draw drivers attention to the crossroads, resulting in a reduction of speed.

*Chairman's signature:*

*Dated: 05-05-21*

It was further agreed to request that village name signs be erected when approaching the villages, on the A484 from Cardigan.

ACTION: Contact CCC BY: Clerk

## *8.2 Footpaths*

### *8.2.1 Update on progress of walking map*

The Chairman advised that he had arranged a meeting, subject to COVID legislation with a representative of the Ramblers. Funding might be available.

### *8.2.2 Update on route to Cardigan*

The recent Active Travel consultation was now closed and the results were awaited. It was noted that the consultation map had not been easy to annotate.

### *8.2.3 Registering paths on the Definitive Map*

It was agreed that the process for registering a path would be published and invitations extended to submit the necessary statements of use.

ACTION: Follow up BY: Clerk

## *8.3 Llechryd Bridge*

Debris was still in place following the flooding. NRW and CCC were aware of the issue but would wait until water levels had dropped to an acceptable level for safe working.

## *8.5 Verge planting and planters*

It was agreed that the costs associated with maintaining planters were significant and further planters would not be considered. Bulb planting in the verges was considered.

## **9. Mwynderau/Amenities**

### **9.1 Toilet Block**

Nothing brought forward.

### **9.2 Play Area/Field – all decisions subject to approval by Llechryd Playing Field Association**

#### *9.2.1 Boundary*

The Customer Care letter from the solicitors had been circulated. The Chairman and Vice-Chairman agreed to be signatories to the agreement on behalf of the Council.

ACTION: Contact solicitors BY: Clerk

#### *9.2.2 Play area*

##### *9.2.1 Outstanding remedial works from ROSPA inspection*

Unchanged from 04.01.21

##### *9.2.2 Replacement of concrete area/repair to path*

Cllr K Symmons left the meeting during discussion and voting on this item.

It was agreed to accept the quotes from Mr D Symmons for replacement of the concrete area and repair to the path. It was agreed to query the timescale and to try and arrange the works with as little impact on the area as possible.

ACTION: Contact Mr D Symmons BY: Cllr I Davies

### *9.3 Car park – Coracle Hall*

See 9.2.1 above.

### *9.4 Church of the Holy Cross, Llechryd*

The Clerk and Chairman had met with a loss adjuster with regard to the flood damage. The insurers had yet to contact the Council about the subsidence.

At the Clerk's request it was agreed that a formal letter be written to the Council insurers stating that the flood and subsidence were not at the Clerk's residence and that her address was used for correspondence only.

ACTION: Contact insurers BY: Clerk

### *Window*

During the site visit above it was noted that the colour glass window in the pine end of the building was unsafe. Immediate action had been taken to contact a company to safely remove the window. Cllr K Symmons requested that, if at all possible, the window be stored with a view to reusing it.

Agreement of costs delegated to the Clerk in consultation with the Chairman and Vice-Chairman.

ACTION: Follow up BY: Cllr H Davies

*Chairman's signature:*

*Dated: 05-05-21*

*9.5 Millennium Building*

The Chairman advised he was still working on a risk assessment.

*9.6 Memorial bench or area for residents*

It was agreed further consideration was required.

ACTION: Agenda item BY: Clerk

*9.7 Allotment request – only 2 requests received.*

Noted.

**10. Digwyddiadau / Events**

Nothing brought forward.

**11. Adroddiad / Meeting reports**

To receive any reports.

*11.1 Cllr I Davies - School Governors*

Cllr N Redmond reported that the school had 66 pupils In January 2021 which would be a positive impact on funding for the school. Staff and parents were pleased with the current COVID regulation systems in place. New windows had been installed in the building.

*11.2 Cllr H Davies – Representative Coracle Hall*

It was noted that the Hall would open on 17<sup>th</sup> May. Maintenance was ongoing.

*11.3 PACT meeting – 17<sup>th</sup> June 2021 at 6.30pm*

*11.4 Resilience Group (to include updated information re flooding)*

**12. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**

*Correspondence to note*

Connecting with your local community - A Communications Guide for Welsh Community & Town Councillors and their Clerks / Cysylltu â'ch cymuned leol - Canllaw Cyfathrebu i Gynghorwyr Cymuned a Thref Cymru a'u Clercod

2021\_datganiad gohirio ionawr 2021 Cancellation of Eisteddfod Ceredigion

**13. Materion Personol / Personal Matters - Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

It was agreed that CCC be contacted about the fencing adjacent the highway at Coedmor. It was noted that CCC already served notice on the landowner.

ACTION: Contact CCC BY: Clerk

It was stated that works had been undertaken at Greenacres for which it appeared there had been no planning permission sought.

ACTION: Contact planning enforcement BY: Clerk

It was queried if permission had been given for glamping pods at Rose Hill. The Clerk recalled an application and would circulate details.

ACTION: Check planning application and circulate BY: Clerk

Tree planting on land by Coedmor was noted.

It was queried if the Council might adopt a red telephone kiosk. It was generally agreed that a kiosk could indeed be adopted when offered but the kiosk would stay at the same location.

The Chairman advised he was investigating if the noticeboard on the toilet block could be repaired.

**14. Date of Next Meeting – 05-05-2021**

*Chairman's signature:*

*Dated: 05-05-21*