



*Minutes of the meeting held at the Coracle Hall, Llechryd at 7 pm on January 9<sup>th</sup>, 2023, in accordance with The Local Government and Elections (Wales) Act 2021.*

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Present:

Chairman Cllr Nicky Redmond. Cllrs: Jan Culley, Hywel Davies, Iwan Davies, Ruth Davies, Amanda Edwards, Gareth El Tawab, Colin Lewis, ~~Ken Symmons~~, Richard Rose, ~~Clive Wychwood~~

CC A Edwards

~~CC C James~~

Clerk

Members of the Public: 0

Thoughts were with Cllr K Symmons and family following the news of Cllr Symmons wife's admission to hospital.

**1. Ymddiheuriadau am absenoldeb / Apologies for Absence**

Apologies were accepted from Cllrs K Symmons and C Wychwood.

**2. Datgan Diddordeb ar faterion sy'n codi o'r Agenda / Declarations of Interest on Matters Arising from the Agenda**

None.

**3. Confirmation of Order of the Agenda** and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

**4. Confirmation of Minutes of 05-12-22**

|                                                |               |         |
|------------------------------------------------|---------------|---------|
| That the minutes be accepted as a true record. | Seconded      |         |
| Cllr H Davies                                  | Cllr J Culley | Carried |

**5. Ceisiadau Cynllunio / Planning**

Nothing brought forward.

Planning documents can be found at: <https://www.ceredigion.gov.uk/resident/planning-building-control-and-sustainable-drainage-body-sab/planning-building-control/>

*Planning Enforcement*

Nothing brought forward.

*LDP2 update*

Nothing brought forward.

**6. County Cllr's Report**

Circulated prior to the meeting.

She agreed to look into the provision of grit bins at locations on the Coedmôr lane and it was noted that

*Chairman's signature:*

*Dated: 06-02-23*

water was flowing across the lane adjacent to the entrance of Cwrcoed-Uchaf.

## 7. Cyllid a Gweinyddu / Finance & Administration

### 7.1 Monthly Payments

|              |                                    |        |
|--------------|------------------------------------|--------|
| S E Davies   | Salary (gross), HO, phone, postage | 479.67 |
| Coracle Hall | Hall hire Inv 877                  | 20.00  |
| Dwr Cymru    | Water toilet block                 | 274.90 |
| SSE Swalec   | Electricity toilet block (         | 153.16 |
| Danfo        | Invoice 6780 Nov 22                | 319.50 |

Las

As contractual

|                                            |         |
|--------------------------------------------|---------|
| RESOLVED /ACTION                           |         |
| That the payments be accepted as presented | Carried |

#### 7.1.2 Bank Reconciliation

Noted

#### 7.2 Future meetings

See 7.8

#### 7.3 Land registration

Ongoing.

#### 7.4 Newsletter

Ongoing.

#### 7.5 Update on bequest of land and to agree any response

Update sought.

#### 7.6 Civility and Respect Project - Pledge

<https://www.nalc.gov.uk/our-work/civility-and-respect-project>

### Definition of Civility and Respect

Civility means politeness and courtesy in behaviour, speech, and in the written word.

Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

### To pass a resolution to sign up to the civility and respect pledge

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

Chairman's signature:

Dated: 06-02-23

By the council signing up to the civility and respect pledge we are demonstrating that the council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Signing up is a simple process, which requires councils to register and agree to the following statements:

| Statement                                                                                                                                                                                                     | Tick to agree |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| The council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role. | ✓             |
| The council will put in place a training programme for councillors and staff                                                                                                                                  | ✓             |
| The council has signed up to Code of Conduct for councillors                                                                                                                                                  | ✓             |
| The council has good governance arrangements in place including, staff contracts, and a dignity at work policy.                                                                                               | ✓             |
| The council will commit to seeking professional help in the early stages should civility and respect issues arise.                                                                                            | ✓             |
| The council will commit to calling out bullying and harassment when if and when it happens.                                                                                                                   | ✓             |
| The council will continue to learn from best practice in the sector and aspire to being a role model/champion council.                                                                                        | ✓             |
| The council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.                              | ✓             |

| RESOLVED /ACTION                                                                                         |         |
|----------------------------------------------------------------------------------------------------------|---------|
| That the points highlighted be accepted and that the Council sign up to the Civility and Respect Pledge. | Carried |

*7.7 Defib sign in Coracle Hall car park*  
Quotations sought.

*7.8 Translation at Council meetings*

The Clerk had contacted Cardigan Town Council (CTC) and their translation was done via Zoom, with the meeting being conducted in Welsh and the translator joining the meeting via Zoom. Those requiring English translation bring their own equipment and headphones to log into Zoom. The cost, based on the costs indicated by CTC were in the range of £87(2.5 hours) to £105 (3 hours). Members of the public attending a f2f meeting would not be able to log into the translation option and the translator sometimes have difficult hearing what was said at the f2f meeting.

It was noted the CERED offered free loan of microphone and headphones for f2f meetings but the Clerk was not aware of what collection and return arrangements might be.

| RESOLVED /ACTION                                                                                     |         |
|------------------------------------------------------------------------------------------------------|---------|
| That the item be kept on the agenda and revived once the Meeting Owl had been installed at the Hall. | Carried |

*7.9 5 year plan/Place Plan – Cllr G El Tawab*

It was noted that prior to the Covid outbreak CCC had been preparing a Place Plan for communities in the South of the County.

| RESOLVED /ACTION |  |
|------------------|--|
|                  |  |

*Chairman's signature:*

*Dated: 06-02-23*

|                                                                          |         |
|--------------------------------------------------------------------------|---------|
| To as CC A Edwards to follow up the current status of the plan with CCC. | Carried |
|--------------------------------------------------------------------------|---------|

*5 year plan*

|                                                                                                |         |
|------------------------------------------------------------------------------------------------|---------|
| RESOLVED /ACTION                                                                               |         |
| That the Toolkit (see item 8) might help highlight matters to be considered for a 5 year plan. | Carried |

**8. Committees**

*The Finance and Governance Toolkit for Town and Community Councils*

|                                                                                                                                                                                                                                        |         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| RESOLVED /ACTION                                                                                                                                                                                                                       |         |
| Cllr J Culley, R Davies and A Edwards be appointed as Committee members. That the first meeting take place on 13-02-23 with the meeting limited to 1 hour to review how the work might be organised for any future committee meetings. | Carried |

**9. Hawliau Tramwy Cyhoeddu / Highways and Public Rights of Way**

*9.1 Action areas – Highways to include Croes-y-Llan*

It was noted that CC A Edwards was following up on the highways document sent to County.

It was unclear if/when public consultation would take place for the proposed reduction of speed limits to 20mph as per Welsh Govt Legislation.

*9.2 Footpaths / open spaces*

Nothing brought forward.

*9.3 Llechryd Bridge/River - To note current situation and agree any further actions*

It was agreed that trying to obtain the wood removed from the bridge, for use by residents, would be a difficult and probably expensive project.

|                                               |         |
|-----------------------------------------------|---------|
| RESOLVED /ACTION                              |         |
| That the proposal would not be taken forward. | Carried |

It was noted that although the debris had been cleared from the bridge in October further tree trunks and brush had accumulated. CC A Edwards would follow this up with NRW.

**10. Mwynderau/Amenities**

*10.1 Toilet Block – tenancy documents still to be agreed*

The Clerk had contacted the Solicitors with regard to a date for the draft lease to be made available. Danfo were undertaking plumbing repairs at the block following burst pipes in the cold weather.

*10.2 Play Area/Field – all decisions subject to approval by Llechryd Playing Field Association*

*10.2.1 Outstanding works including remedial works from ROSPA inspection 2022*

Noted.

*10.2.2 Condition of boundary path*

Suggestions for resolving the issues of the path subsiding were discussed. Moving the path further into the field would solve the issue but some way of supporting the boundary, such as plantings, would need to be discussed. Cllrs were asked to visit the site to observe the issues.

*10.2.3 Dog Fouling*

*Dog fouling continued on the Maes y Deri estated and on the playing field.*

|                  |         |
|------------------|---------|
| RESOLVED /ACTION |         |
| Report to CCC    | Carried |

Cllr H Davies was thanked for putting up more anti dog fouling notices.

*10.2.4 Replacement climbing frame – will remain property of CC*

The Clerk had sent a full history of the complaint to Sovereign and requested a full update on all matters outstanding.

Chairman's signature:

Dated: 06-02-23

*10.3 Church of the Holy Cross, Llechryd*

The architect had been appointed and further information was to be supplied.

*10.4 Millennium building*

Nothing brought forward.

*10.5 Memorial bench or area for residents*

|                                                                                                                                      |         |
|--------------------------------------------------------------------------------------------------------------------------------------|---------|
| RESOLVED /ACTION                                                                                                                     |         |
| That a bench be ordered. Cllr R Davies kindly agreed to accept delivery as the bench would need to be secured in the preferred site. | Carried |

*10.6 Allotment provision*

Ongoing.

*10.7 Bus shelters*

Cllr R Rose was thanked for installing the noticeboard.

*10.8 Defibrillators*

Coracle Hall – operational. The Clerk agreed to try to silence the alarm on the cabinet.

Llangoedmor

It was noted that the cabinet had now been ordered.

Names of suitable trainers should be sent to the Clerk.

*10.9 Noticeboards*

|                                                             |         |
|-------------------------------------------------------------|---------|
| RESOLVED /ACTION                                            |         |
| To accept the quotation for £222.90 for a replacement door. | Carried |

*10.10 Replacement bins (post, cover, play area)*

Cllr R Rose was thanked for installing the new litter bin.

*10.11 Community library – Cllr A Edwards*

|                                                                                                                                                          |         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| RESOLVED /ACTION                                                                                                                                         |         |
| That Cllr A Edwards would, if suitable second hand cabinets become available, purchase them for a community library. A maximum spend of £100 was agreed. | Carried |

*10.12 Hedgehog talk and ‘doorways’ – Cllr G El Tawab*

The Clerk advised that despite a quick look through the available documents she had not found a link to purchase hedgehog doorways.

**11. Events***11.1 River Teifi clean up**11.2 Litter pick*

9.30am, 19<sup>th</sup> February 2023, meeting at the Coracle Hall. Clerk to supply a risk assessment.

**12. Adroddiad / Meeting reports**

To receive any reports.

*12.1 Cllr R Davies - School Governors*

Nothing brought forward.

*12.2 Cllr A Edwards – Coracle Hall*

Nothing brought forward.

*12.3 Cllrs A Edwards and R Davies - PACT meeting*

Nothing brought forward.

*12.4 Resilience Group (to include updated information re flooding)*

It was noted that due to the recent rainfall river levels were being monitored.

Chairman's signature:

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*12.5 Cllr J Culley OVW regional committee*

Nothing brought forward.

*12.6 Cllr J Culley Ethics and Standards Committee*

Nothing brought forward.

**13. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**

Nothing brought forward.

**14. Materion Personol / Personal Matters - Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

Clerk to contact the Old School Room, Llangoedmor to see if it had opened for hire and if there was, or was proposed to be a wifi connection.

**15. Date of Next Meeting – 6<sup>th</sup> February 2023**

*There being no further business to discuss the meeting closed at 8.40pm.*