



Minutes of the Council meeting which took place at the Coracle Hall at immediately following the Annual Meeting of the Council, on 5th June 2023 in accordance with The Local Government and Elections (Wales) Act 2021.

Present:

Chairman Cllr Iwan Davies. Cllrs: Jan Culley, Hywel Davies, Iwan Davies, Ruth Davies, Amanda Edwards, Gareth El Tawab, Colin Lewis, Ken Symmons, Nicky Redmond, Richard Rose, Clive Wychwood

CC A Edwards

CC C James

Clerk

Members of the public: 0

1. Ymddiheuriadau am absenoldeb / Apologies for Absence

Apologies were accepted from

~~Iwan Davies. Cllrs: Jan Culley, Hywel Davies, Iwan Davies, Ruth Davies, Amanda Edwards, Gareth El Tawab, Colin Lewis, Ken Symmons, Nicky Redmond, Richard Rose, Clive Wychwood~~

2. Datgan Diddordeb ar faterion sy'n codi o'r Agenda / Declarations of Interest on Matters Arising from the Agenda

Cllr I Davies declared an interest in item 7.4 email quotation and item 7.8.

Cllr A Edwards declared an interest in item 10.1 Lease.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

4. Confirmation of Minutes of 15-05-23

	Proposed	Seconded	
That the minutes be accepted as a true record.	Cllr A Edwards	Cllr C Wychwood	Carried

5. Ceisiadau Cynllunio / Planning

Nothing brought forward.

Planning documents can be found at: <https://www.ceredigion.gov.uk/resident/planning-building-control-and-sustainable-drainage-body-sab/planning-building-control/>

Chairman's signature:

Dated: 26-06-23

Planning Enforcement

Nothing brought forward.

LDP2 update

Nothing brought forward.

6. County Cllr's Report

CC A Edwards stated that the County Council had elected a new Chairman.

She had been advised that 7 accidents had occurred between Cardigan and Llechryd on the A484, in the last 3 years, none attributed to excessive speed. This meant that there was no justification for speed limits or signage.

She advised that the CCC website had a section which solely advertised consultations.

She asked that the confirmation that the local lettings policy still applied to Glannant be minuted.

7. Cyllid a Gweinyddu / Finance & Administration*7.1 Monthly Payments*

S Davies	Salary gross, HO	645.14
Danfo	Invoice 7038 & 7148	639.00

RESOLVED /ACTION	
That payments be accepted as presented	Carried

Clerk's Hours

To cover internal audit file preparation etc the Clerk may again need to work overtime to cover basic work and project work.

RESOLVED /ACTION	
That overtime payments be made to cover extra hours worked.	Carried

7.1.2 Bank Reconciliation

To be supplied.

7.2 Year end

7.2.1 Internal audit – subject to receipt of completed audit an extra ordinary meeting will be required by end of June to approve the AGAR.

That under delegated powers the Clerk, in consultation with the Chairman and Vice-Chairman had confirmed the appointment of an Internal Auditor at the cost of £325.

*7.3 Future meetings**7.3.1 Translation at Council meetings*

It was advised that OVW was appointing a Digital Project Manager to assist in supporting digital development in the public sector to share and champion the adoption of digital initiatives, best practice and common standards. The role would include investigation of delivery of simultaneous translation.

RESOLVED /ACTION	
That Cllr Iwan Davies to contact Menter Iaitth with regard to further information,	Carried

Chairman's signature:

Dated: 26-06-23

at their next meeting at the Coracle Hall.	
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7.3.2 Use of Old School, Llangoedmor
Update from Trustees Cllr G El Tawab
 Nothing brought forward.

7.4 Data Protection

Given the experience of a local Community Council in dealing with a data breach and the time and resources taken to do so, it was advised that the Council take steps to reduce the probability of a breach occurring.

The use of dedicated Council email rather than personal emails and that all sensitive documents be protected when sent via email, was recommended.

Quotes had been provided for the provision of dedicated email and Office 365 which would allow the Clerk to encrypt files prior to email.

Cllr I Davies took no part in the vote.

RESOLVED /ACTION	
<p>That the quote from Antur Cymru Enterprise (Telemat) for Exchange Online (Plan 1) License (Cost per month) at a cost of 3.96 x 11 for Cllrs, Microsoft Business Standard License (Cost per month) 5.88 for the Clerk and Labour for Set up of Office 365 Tenancy be accepted. The current llangoedmorcc.org.uk domain be used.</p>	Carried

Training for Cllrs: OVW

Remote sessions are chargeable at £345.00 for a maximum of 20 attendees.

Face to face, the closest trainer OVW had was in Crosshands, Carms. The cost of the session would be £450.00 with the additional charge for the trainers travel at .45p per mile. There was no guarantee that the trainer would travel.

The trainer working remotely offered far more scope.

7.5 Land registration

Ongoing

7.6 Newsletter

Ongoing

7.7 Update on bequest of land and to agree any response

Update Cllr A Edwards

Cllrs had visited the property to speak with the owner who was absent. A family member advised this. The property owner was unhappy with the action.

RESOLVED /ACTION	
Contact the Estate Solicitor for an update on the situation with land registry.	Carried

7.8 Grants

Chairman's signature:

Dated: 26-06-23

RAY Ceredigion

The Clerk has seen evidence of public liability insurance and a dedicated risk assessment would be undertaken prior to any session. If the grant was awarded the Trustee would have to approve use of the field with dates to be agreed.

The Clerk was still waiting on Swimming Pool to get back out the proposed grant but it is possible to use money from reserves.

Jig-So had been awarded £250 towards one play session to be held at the football club.

RESOLVED /ACTION	
That RAY Ceredigion be asked to contribute match funding due to the sum requested. That any other play schemes being proposed in the village be identified.	Carried

7.9 Badge of Office for Vice-Chairman

RESOLVED /ACTION	
That the badge of office be investigated and costed.	Carried

7.10 Clerk's leave request

RESOLVED /ACTION	
That the Clerk's leave request be approved.	Carried

8. Committees

The Finance and Governance Toolkit for Town and Community Councils
Committee members Cllrs J Culley, A Edwards, R Davies, C Wychwood

To approve the recommendation for the Vision and Purpose document

RESOLVED /ACTION	
That the Committee revisit the Vision and Purpose document to reduce its length and make it more reader friendly. Cllrs were requested to send comment to the Clerk prior to the next Committee meeting on 12-06-23.	Carried

9. Hawliau Tramwy Cyhoeddu / Highways and Public Rights of Way*9.1 Action areas – Highways to include Croes-y-Llan*

The stretch of the B4570 where the bridge had been repaired was of concern because of traffic speeds. CC A Edwards confirmed that CCC was looking at the area. The Clerk would contact CCC with ongoing concerns with regard to the junction adjacent the Penllwyndu Pub.

It was noted that CCC had undertaken safety cuts on verges. The main cuts should start by the end of June. It was noted the wildflower seed was available.

9.1.1 Bus stop Croes Y Llan

Some concern had been raised with regard to consulting landowners about the proposals. It was agreed that if all the contact details for those immediately adjacent the proposed site could be provided they would be contacted. Survey details would be reviewed prior to distribution.

9.1.2 Crossing in Llechryd

Ongoing.

Chairman's signature:

Dated: 26-06-23

9.2 Footpaths / open spaces
Nothing brought forward.

9.2.1 Llechryd Bridge/River - To note current situation and agree any further actions
Nothing brought forward.

10. Mwynderau/Amenities

10.1 Toilet Block – To approve the draft lease document

Cll A Edwards left the meeting during the discussion and vote.

A draft lease had been provided by the Council's solicitor with a copy to the Coracle Hall Trustees.

It was queried if the lease allowed for items for community use such as the notice board and defibrillator to remain.

A map suitable for Land Registry purposes is required and a surveyor should be instructed.

RESOLVED /ACTION	
That the draft lease be approved subject to confirmation of community items and that a surveyor be appointed to provide the required map for Land Registry be appointed at the Council's cost. Appointment delegated to the Clerk in consultation with the Chairman and Vice-Chairman.	Carried

10.2 Play Area/Field – all decisions subject to approval by Llechryd Playing Field Association

10.2.1 Outstanding works including remedial works from ROSPA inspection 2022
Ongoing. The 2023 annual inspection had been booked.

10.2.2 Condition of boundary path
Ongoing

10.2.3 Dog Fouling
CCTV notices to be obtained.

10.2.4 Replacement climbing frame – will remain property of CC
Sovereign re installation issues

10.3 Church of the Holy Cross, Llechryd
To approve the specified works for the faculty application to the Church in Wales

RESOLVED /ACTION	
That the information provided by the Architect be used to submit a further faculty request for path repairs, to the Church in Wales	Carried

10.4 Millennium building
Nothing brought forward.

10.5 Memorial bench for residents
Quote to be chased.

10.6 Allotment provision

Chairman's signature:

Dated: 26-06-23

Ongoing.

10.7 Bus shelters

Nothing brought forward.

10.8 Defibrillators

Coracle Hall

Llangoedmor

The new defib had been delivered. The Clerk would register it and arrange for it to be installed in the cabinet.

RESOLVED /ACTION	
That signage to go on the wall at the Coracle Hall and at Cardin Builders be ordered. Delegated to the Clerk in consultation with Cllr A Edwards and the Chairman.	Carried

10.9 Noticeboards

Cllrs were asked to suggest a suitable location for the proposed health information noticeboard. It was noted that it might need planning permission if it was freestanding.

10.10 Replacement bins (cover, play area)

Ongoing

11. Events

11.1 River Deify clean up

Nothing brought forward.

11.2 Party un y Park – 1st July 2023, 2pm to 6.30pm.

RESOLVED /ACTION	
Cllr J Culley kindly agreed to arrange a display of Council information provided by the Clerk. Cllrs were asked, if at all possible, to call in and spend time at the event.	Carried

12. Adroddiad / Meeting reports

To receive any reports.

12.1 Cllr R Davies - School Governors

12.2 Cllr A Edwards – Coracle Hall

The hall needed more lettings to provide a suitable level of income.

12.3 Cllrs A Edwards and R Davies - PACT meeting

Nothing brought forward.

12.4 Resilience Group (to include updated information re flooding)

Nothing brought forward.

12.5 Cllr J Culley OVW regional committee

It was advised that the next meeting was on 4th July 2023.

12.6 Cllr J Culley Ethics and Standards Committee

It was advised that information about actual cases that had been dealt with by the Committee would be circulated.

12.7 Cllr C Lewis River Stakeholder Event/Digwyddiad Rhanddeiliaid Afon
Nothing brought forward.

12.8 Cllr K Symmons *Cardigan Hospital League of Friends*

It was advised that the group was to change its name to reflect its support of the Health Centre as the hospital no longer existed.

13. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

OVW Motions for 2023 Annual General Meeting. Member councils are invited to propose a maximum of two motions for debate at the AGM on Saturday 30th September 2023, which must arrive at this office no later than noon on Friday 23rd June 2023 for consideration by the Conference Motions Committee.

Noted.

Arolwg Cymunedol Ceredigion / Community Boundary review

RESOLVED /ACTION	
That Cllrs should let the Clerk have their view by the end of the week. The response was delegated to the Clerk.	Carried

14. Materion Personol / Personal Matters - Cllrs Exchange of Information / Cyfnewid Gwybodaeth

It was queried where the bug boxes that had been made during the Paths for Wellbeing project should be placed. Cllr A Edwards would contact the project officer.

It was advised that volunteers would look after the planters, planting herbs etc for community use.

It was agreed that following a misunderstanding about maintenance of shrub borders the Council contractor would continue to weed and prune them rather than try to change the contract midterm. They would be removed from the contract for the 24-25 season.

It was queried if the River Teifi was fit to swim in.

15. Date of Next Meeting – 03-07-23

There being no further business to discuss the meeting closed at 9.50pm