



*Minutes of the Council meeting held at the Coracle Hall, Llechryd at 7pm on December 4<sup>th</sup> 2023 in accordance with The Local Government and Elections (Wales) Act 2021. Virtual access was also provided.*

Present:

Chairman Cllr Iwan Davies. Cllrs: Jan Culley, Hywel Davies, Ruth Davies, Amanda Edwards, Gareth El Tawab, Colin Lewis, Ken Symmons, ~~Richard Rose, Clive Wychwood~~

CC A Edwards

~~CC G James~~

Clerk

Members of the public: 0

**1. Ymddiheuriadau am absenoldeb / Apologies for Absence**

Apologies were accepted from Cllr R Rose and C Wychwood.

The resignation of Cllr N Redmond was noted and the Clerk advised she had contacted Ceredigion County Council Electoral Services and posted the required notices.

**2. Datgan Diddordeb ar faterion sy'n codi o'r Agenda / Declarations of Interest on Matters Arising from the Agenda**

None.

**3. Confirmation of Order of the Agenda** and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

**4. Confirmation of Minutes of 06-11-23**

Resolved that the minutes be accepted as a true record.	Seconded	
Cllr C Lewis	Cllr H Davies	Carried

**5. Ceisiadau Cynllunio / Planning**

Nothing brought forward.

Planning documents can be found at: <https://www.ceredigion.gov.uk/resident/planning-building-control-and-sustainable-drainage-body-sab/planning-building-control/>

*Planning Enforcement*

Nothing brought forward.

*LDP2 update*

Nothing brought forward.

**6. County Cllr's Report**

Deferred.

**7. Cyllid a Gweinyddu / Finance & Administration**

*7.1 Monthly Payments*

Chairman's signature

Dated: 08-01-23

## Public Monthly payments 4-12 and 15-12 23

13/11/2023	UK Office Direct	Archive boxes	24.95
04/12/2023	S Davies	Gross, Includes back pay	785.47
	EMI Jones	Translation Minutes to July 23 and job description person spec	164.00
	Groundsure	Grounds maint 16/2023 winter tidy up to come	1,440.00
	Coracle Hall	Hall hire 1040	30.00
	Danfo	Cleaning invoice 7523	298.50
	Cylch Meithrin Llechryd	Sweets for switch on x 80	100.00
	LAS	By DD at end of month	

**15/12/2023 S Davies gross 548.64**  
**Plus any outstanding invoice as at 14-12-23**

RESOLVED /ACTION	
That the payments be accepted as presented.	Carried

To note that the Clerk had deposited older minutes and the tithe maps in the Councils care with Ceredigion Archives.

#### 7.1.2 Bank Reconciliation

Noted

#### 7.2 24-25 Budget

With a projected spend of £38796 for the 24-25 financial year and project free reserves of £26859 the Clerk also identified a potential £5 to £10k increase in the cost of a project based on H&S assessment against monies held for it in ring-fenced reserves. There were also uncertainties about costs associated with recruitment and the restructuring of the Charity administration. The Clerk recommend a precept of £40k to £45k, both of which would require careful budget monitoring in 24-25.

The Clerk having advised the rationale for the current ring-fenced reserves, and following extensive discussion it was agreed to use monies from ring-fenced reserves that were not legally required to be retained.

RESOLVED /ACTION	
That a precept of £32400, to reflect 8% inflation, be agreed for the 24-25 financial year. Grant funding would be applied for to cover shortfalls on projects and monies not required to be legally held in reserves would be used as needed. That the budget covers expenses for work on the Lechryd Playing Fields Charity (of which the Council is sole, managing trustee) owned property as there was an expectation that the Charity would need the support of the Council via grant funding during the 24-25 year.	Carried

#### 7.3 Land registration / Lease

Update

Land registration (charity) everything requested with the solicitor.  
 Lease – still waiting for plan of leased property from surveyor.

7.4 Grants Budget figure for 23/24 is £2000 £2760 spend to date with money from reserves.

Chairman's signature

Dated: 08-01-23

*7.4.1 Urdd Ceredigion no specific amount requested.*

RESOLVED /ACTION	
That £100 be awarded.	Carried

*7.4.2 Sports Association ringfenced grant*

It was resolved at the October meeting that the £5k ring-fenced for consideration was too much therefore any amount from £4999 could now be considered.

RESOLVED /ACTION	
That £2500 be awarded.	Carried

*7.4.3 Air Ambulance no specific amount requested*

RESOLVED /ACTION	
That £500 be awarded	Carried

*7.5 Badge of Office for Vice-Chairman*

Ongoing

*7.6 Recruitment (with option to go into confidential session if required)**7.6.1 Banking*

It was noted that at least one current signatory would need to set up payments. To confirm that the current Clerk will be removed from the account as soon as possible after 15/12/23.

*7.6.2 Advert for vacancy*

RESOLVED /ACTION	
That the advert be noted and placed as per the list provided to the Clerk.	Carried

*7.6.3 Proper Officer / Clerk*

To appoint an acting Proper Officer (Clerk) to Llangoedmor Community Council until the appointment of the new Clerk/RFO.

RESOLVED /ACTION	
That Cllr J Culley be appointed as the Proper Officer (Clerk) to Llangoedmor Community Council until the appointment of the new Clerk/RFO.	Carried

*7.6.4 Responsible Financial Officer*

To appoint, as required in law, a Responsible Financial Officer to Llangoedmor Community Council until the appointment of the new Clerk/RFO.

RESOLVED /ACTION	
That Cllr J Culley be appointed as Responsible Financial Officer to Llangoedmor Community Council until the appointment of the new Clerk/RFO.	Carried

*7.6.5 PO Box / Address**7.6.5.1*

RESOLVED /ACTION	
That Cllr J Culley be appointed to accept mail from the PO box which would be associated with her address. That Cllr J Culley set up the PO Box to her home address. Given the cost of setting up the PO Box monies to cover this cost would be transferred to Cllr J Culley immediately. Said PO Box to be transferred to the new Clerk/RFO when appointed.	Carried

*7.6.5.2 Organisations not accepting a PO Box address*

RESOLVED /ACTION	
That the home address of Cllr J Culley be added to those organisations/suppliers and contractors which do not accept a PO Box address until such time as a new Clerk/RFO is appointed.	Carried

*7.6.6 Phone*

If a dedicated mobile phone is available at the time of the meeting this number should be used and added as a necessary contact for various accounts. The phone being transferred to the new Clerk in due course. If unavailable at the time of transfer to agree what phone number be added as an interim

measure.

RESOLVED /ACTION	
That the mobile phone number is used for Council business including being added to the accounts that require a telephone number. If a dedicated mobile phone is available this number should be used and the phone transferred to the new Clerk.	Carried

#### 7.6.7 Handover

To appoint Cllr or Cllrs to accept the handover from the current Clerk on 15-12-23. To agree a time and place for said handover.

RESOLVED /ACTION	
That Cllr (J Culley be appointed to accept the handover from the current Clerk. Place and time to be agreed between Cllr Culley and the Clerk.	Carried

RESOLVED /ACTION	
That the appointment of Cllr J Culley as acting Clerk and RFO be reviewed in 3 months.	Carried

7.7 To note that the Council had received an unqualified audit for the 22-23 year.

The note on the audit did not appear to relate to this Council but an unqualified audit is an unqualified audit.

## 8. Committees

*The Finance and Governance Toolkit for Town and Community Councils*  
Committee members Cllrs J Culley, A Edwards, R Davies, C Wychwood

#### HR Committee

Committee members Cllrs I Davies, J Culley, R Davies, G El Tawab.  
Chairman to be appointed at the first meeting of the Committee.

## 9. Hawliau Tramwy Cyhoeddu / Highways and Public Rights of Way

9.1 Action areas – Highways to include Croes-y-Llan

9.1.1. Mapping for Village nameplates and speed

Both items deferred.

9.1.2 Crossing in Llechryd

Deferred.

9.2 Footpaths / open spaces

Nothing brought forward.

9.2.1 Llechryd Bridge/River - To note current situation and agree any further actions

Nothing brought forward.

## 10. Mwynderau/Amenities

10.1 Toilet Block

Update

Electrician still to be contacted.

Needs to check and advise any repairs in toilet block

Quote for supply and install of a frost stat heater.

New defib box to be sourced and quote for the removal of old box and installation of a new box sought.

All items deferred.

10.2 Play Area/Field

Replacement climbing frame – will remain property of CC

The Clerk advised on the response from Sovereign with regard to warranties and it was agreed to close the installation dispute with the company.

10.3 Church of the Holy Cross, Llechryd

Chairman's signature

Dated: 08-01-23

Update.

Still no response from the Church in Wales with regard to the Architect's plans.

*10.4 Millennium building*

Nothing brought forward.

*10.5 Memorial bench for residents*

No dimensions yet for the existing base.

*10.6 Allotment provision*

The Community Council has received a statutory request for allotments. It will continue to monitor site availability.

*10.7 Bus shelters*

Nothing brought forward.

*10.8 Defibrillators*

Coracle Hall – new box to be researched (see electrician)  
Llangoedmor

*10.9 Noticeboards*

Nothing brought forward.

**11. Events**

*11.1 Mari Lwyd*

Deferred

*11.2 Community First Aid Grant*

It was agreed that if funding could be obtained a paediatric first aid session would be organised.

*11.3 Christmas Lights*

The lights switch on had gone ahead successfully. The Electrician should now supply the paperwork to be sent to National Grid (previously Western Power).

**12. Adroddiad / Meeting reports**

To receive any reports.

*12.1 Cllr R Davies - School Governors*

*12.2 Cllr A Edwards – Coracle Hall*

*12.3 Cllrs A Edwards and G El Tawab - PACT meeting*

*12.4 Resilience Group (to include updated information re flooding)*

*12.5 Cllr J Culley OVW regional committee*

*12.6 Cllr J Culley Ethics and Standards Committee*

*12.7 Cllr C Lewis River Stakeholder Event/Digwyddiad Rhanddeiliaid Afon*

*12.8 Cllr K Symmons Cardigan Hospital League of Friends*

*All matters deferred.*

**13. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**

Nothing brought forward.

**14. Materion Personol / Personal Matters - Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

The Clerk was thanked for her 8 years with the Council and best wishes were extended for the future. The Clerk thanked Cllrs for their kind gifts and wished the Council well.

**15. Date of Next Meeting – 08-01-2024**

*There being no further business to discuss the meeting closed at 10pm.*