



Minutes of the Council meeting held at the Coracle Hall, Llechryd at 7pm on the 7th October, 2024 in accordance with The Local Government and Elections (Wales) Act 2021. Virtual access was also provided.

Present:

Cllr Jan Culley (Chairman), Iwan Davies, Ken Symmons, Hywel Davies, Amanda Edwards, Clive Wychwood, Gareth El Tawab and Ruth Davies.

Clerk

Members of the public: 0

1. Apologies for absence

Apologies were received from Cllr Colin Lewis.

2. Declarations of interest on Matters arising from the Agenda.

Cllr A. Edwards declared an interest in the monthly payments and the grant application by Parti Yn Y Parc.

It was noted that the Clerk had now sent the declaration of interest forms to councillors. The Clerk agreed to prepare a Word version of the declaration of interest form so that councillors could submit an electronic copy prior to attendance at a meeting.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved in confidential session.

The agenda was accepted as presented.

4. Confirmation of Minutes

4.1 Confirmation of Minutes of 2nd September 2024

The minutes of the 2nd September 2024 were confirmed.

Chairman's signature

Dated:

Proposed that the minutes be accepted as a true record	Seconded	
Cllr K. Symmons	Cllr A. Edwards	Carried

5. Update on Meeting arrangements.

Nothing to report.

6. Cyllid a Gweinyddu / Finance, Governance, IM&T & Administration

6.1 Year End

6.1.1 Year End Update

The Clerk briefed the Council that the accounts had now been submitted to Audit Wales and the Clerk was awaiting a response from them.

The time period for members of the public to inspect the Annual Accounts had finished on 1st October 2024. The Council had no requests to inspect the accounts.

6.2 Internal Audit

6.2.1 Progress on Implementing Internal Audit Recommendations

The Clerk briefed the Council that the recommendation to update the Charity Commission website had been implemented together with the write off of the differences between the cash book and bank statements.

6.3 October 2024 Financial Matters

6.3.1 Paper Oct 2024-1

The Clerk presented a paper to Council dealing with the bank reconciliation, income, and payments for approval.

Monthly Payments October 2024

A schedule of payments was presented to the Council for approval. The table of payments is set out on page 566.

Cllr A. Edwards asked that it be noted that surplus food and drink that she purchased for the health event was donated to the local church.

Cllr R. Davies commented that the water charges looked high. The Clerk agreed to investigate at this.

Payments

October 2024

Transaction Date	Supplier	Invoice Number	Item Service	Amount £
31/07/2024	Danfo	8099	Public Lavatories July	273.00
31/08/2024	LAS Recycling	P230051	Litter August 2024	52.06
30/06/2024	Dwr Cymru	3111566801	Cash payment	466.75
31/08/2024	Danfo	8146	Public Lavatories August	273.00
30/09/2024	Danfo	8201	Public Lavatories September	273.00
29/08/2024	Morrisons	Clerk Reimb	A4 Printer Paper - 1000 sheets	8.00
30/08/2024	Tesco	Clerk Reimb	Wireless Keyboard and Mouse	10.00
29/08/2024	Royal Mail	Clerk Reimb	Postage	2.90
30/08/2024	Max Spielmann Printing	Clerk Reimb	Photocopying Llangoedmor Maps	20.00
06/09/2024	Siop y Pentre	Cllr A Edwards Reimb	Refreshments for Health Day	6.96
06/09/2024	Tesco	Cllr A Edwards Reimb	Refreshments for Health Day	10.09
07/10/2024	Cardibanners	2393	Laminated Dog Signs	50.00
30/09/2024	Clerk	n/a	Pay September	429.67
30/09/2024	Clerk	n/a	HMRC September	167.15
30/09/2024	Clerk	n/a	WFH Allowance September	6.80
			Total	2,049.38

Income received August to September 2024

The Clerk informed Councillors that the Council had received interest of £1.86 in the period.

Revised payroll Schedule May to August 2024

The Clerk presented Council with a revised split of the payments between the Clerk and HMRC in the period resulting from a charge of Employees NI. Gross payments by the Council had not changed and this was for information only.

Bank Reconciliation at 26th September 2024

The Clerk presented Council with a bank reconciliation. It was noted that a £20 overpayment had been made to the Coracle Hall which had now been recovered. The Clerk informed Councillors that action had been taken to reduce the risk of overpayments in the future.

<p>It is proposed that the Council approves the:</p> <ul style="list-style-type: none"> • Payments for the period September 2024 • Income received in the period 1st August 2024 to 30th September 2024 • Revised Payroll Payments Schedule covering May to August 2024 	Seconded	
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Chairman's signature

Dated:

<ul style="list-style-type: none"> The Bank Reconciliation at 27th September 2024 		
Cllr R. Davies	Cllr C. Wychwood	Carried

Cllr A. Edwards abstained from the vote because of her interest in the payments schedule.

6.3.2 2025-26 Planning and Precept Paper Oct 2024-2

The Clerk presented the Council with a paper outlining ideas for projects put forward by Councillors for 2025-26 to link in with the Precept bid.

One of the common themes was engagement but it was noted that these events were usually poorly attended by members of the public.

The following projects from those listed were proposed for taking forward.

Proposed that exercise equipment for the playing field be costed by Cllr A. Edwards.	Seconded	
Cllr A. Edwards	Cllr G. El Tawab	Carried

Proposed the Clerk cost a pop-up events table, banner, and information brochures.	Seconded	
Cllr J. Culley	Cllr I. Davies	Carried

Proposed that Cllr G. El Tawab look at organising a youth event.	Seconded	
Cllr A. Edwards	Cllr H. Davies	Carried

6.4 External Audit

6.4.1 Update on Audit.

Nothing additional to report.

6.5 Governance

6.5.1 Annual Return 2022-23

The Clerk reported that the 2022-23 Annual Report had not yet been produced and would be completed in the next month.

6.5.2 Timetable Compliance Paper Oct 2025-3

Non-compliance with the Council Information timetable was noted by Council. It was also noted that the agenda for October went out late due to a file naming error.

Chairman's signature

Dated:

6.6 Development and Training Plan

Deferred

6.7 Technology

6.7.1 Dedicated email

Cllr I. Davies will take this project forward this month.

6.7.2 Facebook page

Cllr C. Wychwood presented a social media policy for the Council. This will be proposed as the Council's policy at the November meeting. Any queries or proposals should be addressed to Cllr Wychwood.

6.7.3 Website

The clerk informed the Council said that he was looking at what was required of the website before going out to a web designer to build it.

6.8 Land registration

Nothing to report.

6.9 Grants

Cllr A. Edwards had declared an interest and so left the meeting.

The Council considered a request from Parti Yn Y Parc for a grant of £1,500 for the OAP's Christmas Dinner. It was noted that this was 50% more than the grant that had been applied for in the previous year. The Council instructed the Clerk to get back to Parti Yn Y Parc with a number of questions concerning the increase in costs.

Cllr A. Edwards returned to the meeting following discussion of this agenda item.

7. Planning.

No further updates.

Planning enforcement

Nothing to report.

LDP 2 Update

Cllr A. Edwards gave a verbal update. Cllr Edwards is to provide the Clerk with a written summary.

Chairman's signature

Dated:

8. County Council Matters

Cllr A. Edwards informed the meeting of two decisions.

It was agreed that the library would be moved from town to Penmorfa.

Cardigan is to get a new Wellbeing Centre.

It was also reported that budget pressures had meant that the future of some schools was out for consultation but it doesn't affect the Llangoedmor area.

9. Committees

The Toolkit Committee is to meet on 21st October, 2024.

The HR Committee is to meet on 14th October 2024.

It is currently proposed that the Finance Committee meets after the Toolkit Committee on 21st October subject to confirmation.

10. Highways and Public Rights of Way

10.1 Action areas

10.1.1 Mapping for village nameplates and speed

The Clerk is to follow up the mapping.

10.1.2 Gutters

This has been reported to Ceredigion County Council on CLIC. It was agreed this item could be removed from future agendas.

10.2 Footpaths / open spaces

10.2.1 Llechrhyd Bridge/River

Ceredigion County Council are now aware of the problem and have said they will address it.

10.2.2 Public Rights of Way

The Clerk is to invite Mr Steve King to discuss this matter.

11. Amenities

11.1 Toilet Block

Specification for the work in the toilet block are ready and will be sent out for estimates.

Danfo had replied to the Clerk regarding the toilets and had installed a new cistern.

Chairman's signature

Dated:

Cllr J. Culley noted that she thought the smell was due to urine engrained in the floor. The Council may need to replace the grouting and tiles.

11.2 Play Area / Field

11.2.1 Climbing Frame

The position regarding the climbing frame needs to be followed up.

11.2.2 Path

It was noted that work on the path in the field will cost in excess of the Council's tender limit of £25,000 and so the Council will need to do a tender specification for the works and go out to tender.

It was reported that the dog fouling signs had now been procured.

11.3 Church of the Holy Cross, Llechryd

A sign has been prepared to put on the gate of the church advising people of a contact point if they want entry. It was suggested that legal advice be taken on any disclaimers. It was suggested that the Clerk contact the Council's insurers in the first instance.

Proposed that the Council seek legal advice regarding allowing members of the public into the churchyard and the form of waiver the Council may use.	Seconded	
Cllr K. Symmons	Cllr A. Edwards	Carried

11.4 Millenium Building

The Council has now received a report by a tree surgeon. The Clerk is to contact Birch as the tree is impeding power lines

11.5 Memorial bench for residents

Cllr A. Edwards to get a quote for a plaque. It was agreed this item could be removed from future agendas.

11.6 Allotment provision

No requests have been received. It was agreed this item could be removed from future agendas.

11.7 Defibrillators

The defibrillators at the Coracle Hall and Llangoedmor are to be issued with standard log sheets.

Chairman's signature

Dated:

It was agreed that the defibrillator signs needed to be placed back-to-back.

Proposed that defibrillator signs be placed back-to-back at the Croes y Lan site.	Seconded	
Cllr A. Edwards	Cllr R. Davies	Carried

Cllr G. El Tawab was thanked for the contribution she made to maintaining the Llangoedmor defibrillator.

11.8 Noticeboards

It was proposed that the bus shelter be used as an information centre and be decorated by a local graffiti artist.

Proposed that the bus stop be used as an information centre.	Seconded	
Cllr C. Wychwood	Cllr A. Edwards	Carried

Proposed that quote be obtained from the local Graffiti artist to paint the bus shelter.	Seconded	
Cllr A. Edwards	Cllr K. Symmons	Carried

Cllr A. Edwards is to obtain the quote.

11.9 Grit bins

The Clerk is to report to the County Council regarding the maintenance of grit bins.

11.10 Replacing D Day flag with a Welsh Flag

Cllr J. Culley is to action this.

12. Events

12.1 Health Awareness Event

Cllr C. Wychwood was complimented on the success of the event.

Cllr Wychwood indicated that any future event could be held in collaboration with Aberporth Community Council.

It was agreed to minute the Council's thanks to all those organisations that had contributed to the event.

13. Adroddiad / Meeting reports

A letter needs to be written by the Clerk to inform the school of a change of Governors.

Chairman's signature

Dated:

Cllr G. El Tawab reported that at a PACT meeting it was disclosed that there had previously been no speed monitoring. A team has now been trained up and monitoring is going ahead.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

There was no correspondence.

15. Materion Personol / Personal Matters - Cllrs Exchange of Information / Cyfnewid Gwybodaeth

It was agreed that Councillor C. Lewis be sent a get-well soon card by the Council.

Safety concerns were raised regarding road traffic accidents at Cwm Ddu on the Coedmor Nature Reserve. There needs to be a barrier to prevent cars leaving the road. This need to be reported to the NRW and highways on CLIC.

Speeding on the Coedmor Lane also needs to be reported to the police.

Councillors offered to help residents who are not very technologically minded with reporting to highways and reporting public rights of way.

16. Date of next meetings

Monday, 4th November 2024 at 7pm.

There being no further business to discuss, the meeting closed at 9.10 pm.