



Minutes of the Council meeting held at the Coracle Hall, Llechryd at 7pm on the 3rd March, 2025 in accordance with The Local Government and Elections (Wales) Act 2021. Virtual access was also provided.

Present:

Cllrs Jan Culley (Chairman), Clive Wychwood, Ken Symmons, Hywel Davies and Gareth El Tawab.

Clerk

Members of the public: 0

1. Apologies for absence

Apologies for absence were received from Cllrs Iwan Davies and Amanda Edwards.

2. Declarations of interest on Matters arising from the agenda.

Cllr Clive Wychwood declared he had a personal interest in transport policy but did not have any financial interests.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved in confidential session.

Mr S. Kings attended the meeting to discuss footpaths and public rights of way and so agenda item 10.2.2 was taken out of order.

Proposed that agenda item 10.2.2 be taken out of order and discussed at the start of the meeting.	Seconded	
Cllr J. Culley	Cllr C. Wychwood	Carried

Item 10.2.2 was discussed.

Cllr G. El Twab gave her apologies and left the meeting after item 10.2.2 due to a bad internet signal.

Chairman's signature

Dated:

4. Confirmation of Minutes of 3rd February 2025

Proposed that minutes 3 rd February 2025 be accepted as an accurate record.	Seconded	
Cllr J. Culley	Cllr H. Davies	Carried

5. Update on Meeting arrangements.

Nothing to report.

6. Cyllid a Gweinyddu / Finance, Governance, IM&T & Administration

6.1 Year End

6.1.1 Year End Update

The Clerk reported that there was no further update regarding this matter.

6.2 Internal Audit

6.2.1 Progress on Implementing Internal Audit Recommendations

No further progress to report.

6.3 Financial Matters

6.3.1 Finance Paper Mar 2025-1

The Clerk presented a paper to the Council dealing with the bank reconciliation, income, payments for approval, the clerk's back pay, and changes to the Danfo contract pricing.

Monthly Payments Schedule March 2025

A schedule of payments was presented to the Council for approval.

Bank Transfer/Other

Transaction Date	Supplier	Invoice Number	Item Service	Amount £
23/08/2025	JDH Business Services	5008	Internal Audit	442.20
19/02/2025	Telemat	Inv-8909	Anti Virus Software	24.98
02/02/2025	Coracle Hall	1258	Hire 06/01/2025	20.00
31/01/2025	Danfo	8436	Cleaning January	273.00
02/02/2025	Clerk	MEM 253370-1	Reimbursement of Clerks SLCC membership	160.00
03/03/2025	Clerk	n/a	Gross Pay February	568.40
03/03/2025	Clerk	n/a	WFH February	6.48
03/03/2025	Clerk	n/a	Backpay May to February	269.64
Total				1,764.70

Chairman's signature

Dated:

Direct Debit

Transaction Date	Supplier	Invoice Number	Item Service	Amount £
31/01/2025	LAS Recycling	P241758	Waste January	27.89
Total				27.89

Income received January 2025

Transaction Date	Received From	Transaction Reference	Transaction Description	Credit Amount £
16/12/2024	National Grid	116980	Guarantee Failure Payment	525.00
Total				525.00

Bank Reconciliation at 27th January 2025

The Clerk presented Councilors with a bank reconciliation at 27th January 2025.

	Main Account £	Business Account £	Total Cash £
Balance per the Cash Book	96,227.82	1,014.58	97,242.40
Balance per the Bank Statement	96,227.82	1,014.58	97,242.40
Reconciling Items			0.00
			0.00
			0.00
	96,227.82	1,014.58	97,242.40

Clerk Backpay

The paper presented the calculation of the clerk's backpay of £269.64. This was a result of the increase in pay rates from 1st April 2024.

Danfo rates from 1st April 2025

It was noted that Danfo rates will increase by 8% from 1st April 2025. The Council will use Danfo as an interim solution prior to going out to a procurement process.

Chairman's signature

Dated:

<p>It is proposed that the Council:</p> <ul style="list-style-type: none"> • Approves payments for the period February 2025 • Approves income received in the period 20th December 2024 to 27th January 2025 • Approves the Bank Reconciliation at 27th January 2025 • Approves the backpay awarded to the clerk • Notes the 8% price increase from Danfo 	Seconded	
Cllr H. Davies	Cllr K. Symmons	Carried

6.3.2 2025-26 Planning and Precept

No update available.

6.4 External Audit

6.4.1 Update on Audit.

Nothing additional to report.

6.5 Governance

6.5.1 Timetable Compliance Paper

Nothing to report.

6.5.2 Tri Annual Contracting Update

Nothing further to report.

6.5.3 Update on Outstanding Work

It was reported that there had been no progress since the February meeting.

6.5.4 Councillor Recruitment Plan

Nothing further to report.

6.6 Development and Training Plan

The training and development plan is to be taken forward in the new year.

Chairman's signature

Dated:

6.7 Technology

6.7.1 Dedicated email

No progress to report.

6.7.2 Facebook Page

Nothing to report. It was agreed that since the Facebook page was up and running this item could be removed from the agenda and items dealt with under communications.

6.7.3 Website

No further progress to report.

6.8 Land registration

This is dealt with under item 11.2.

6.9 Grants

A grant request was received from SSAFA.

7. Planning.

An appeal had been lodged by Gardener's Cottage in respect of the refusal of their initial planning request. The Council's original comments would be carried forward into the appeal.

Planning enforcement

Nothing to report.

LDP 2 Update

Nothing to report

8. County Council Matters

The County Councillor had prepared a written report for the Council but this was received too late to go to the Council.

9. Committees

9.1 HR Committee

The Committee met on 10th February 2025.

Chairman's signature

Dated:

9.2 Finance Committee

Nothing to report.

10. Highways and Public Rights of Way

10.1 Action areas

10.1.1 Mapping for village nameplates and speed

This matter remains outstanding.

10.1.2 Mid Wales Regional Transport Plan

Cllr Wychwood presented his response to the Mid Wales Regional Transport Plan consultation to Council. Cllr Wychwood thought that the policy was more suited to urban areas than to rural areas and the Council's response needed to reflect this.

It was suggested that the Council's response could be sent to Mr Ben Lake the local MP.

It was agreed to set up a meeting so that the Council could formally adopt the response and agree to send this to Mr Ben Lake MP.

The clerk was asked to set up a virtual meeting to facilitate this.

10.2 Footpaths / open spaces

10.2.1 Llechrhyd Bridge/River

Nothing further to report.

10.2.2 Public Rights of Way

The Chairman welcomed Mr S. King to the meeting and thanked him for agreeing to come and speak about footpaths and public rights of way.

Mr King said he thought all rights of way in the Llangoedmor area were signposted and he wasn't aware of any that were not. Mr King further informed the Council that it is the responsibility of the landowner to signpost any public rights of way.

Mr King explained the various rights of way to the Council. These are:

- Footpaths
- Bridleways; and
- Byways.

The various rights of way are defined on a map that is held by the County Council and are shown on Ordnance Survey maps

Chairman's signature

Dated:

Mr Osian Jones holds a list of the Ceredigion rights of way for the County Council.

11. Amenities

11.1 Toilet Block

Details of works are ready to be sent out to contractors.

11.2 Play Area / Field

The Council received the paper prepared by the Clerk following a visit to the fields by the Chairman and the Clerk.

The paper contained the following motions:

- The Council closes the fields and play area until essential maintenance is carried out and a Royal Society for the Prevention of Accidents survey is completed, with any defects identified by the survey being remedied.
- The Council undertakes the clearance work at the back of 1 Maes y Llan, Llechryd.
- The Council appoints a contractor to manage the operation of the fields.
- The Council expedites the transfer of the operation of the playing fields to LPFA so that there is a clear demarcation of responsibilities between the two legal entities.

It was noted that some of the actions recommended by the 2023 RoSPA report remained outstanding including earth anchors for the goal posts. Cllr H. Davies informed the meeting that the posts had been anchored on a number of occasions but has been removed by children when they wanted to move the posts.

During discussions Cllr H. Davies said that the fields were a public right of way and so the Council would not be able to close them. The Clerk's report had highlighted the fact that the goal posts in the playing fields area were not anchored to the ground and one of the goal posts was damaged and represented a cut/injury risk.

It was suggested by the clerk that the goalposts needed to be removed from the playing fields until their safety was assessed. It was noted that the goal posts were heavy and to remove them from the field would require them to be cut up.

Following discussions, it was agreed that the best course of action was to close the play area and to chain the goal posts to a fence in the field so that they could not be moved, it was agreed that Cllr H. Davies would organize the movement of the posts assisted by other Council members.

It was proposed that the first motion be amended to read:

- The Council closes the play area, and secures the goal posts until essential maintenance is carried out and a Royal Society for the Prevention of Accidents survey is completed, with any defects identified by the survey being remedied.

Chairman's signature

Dated:

The first motion be amended to “The Council closes the play area, and secures the goal posts until essential maintenance is carried out and a Royal Society for the Prevention of Accidents survey is completed, with any defects identified by the survey being remedied.”	Seconded	
Cllr H. Davies	Cllr J. Culley	Carried

The amended motion and remaining motions were then voted on.

The Council closes the play area, and secures the goal posts until essential maintenance is carried out and a Royal Society for the Prevention of Accidents survey is completed, with any defects identified by the survey being remedied.	Seconded	
Cllr J. Culley	Cllr H. Davies	Carried

The vote was carried by 3 votes to nil with 1 abstention.

The Council undertakes the clearance work at the back of 1 Maes y Llan, Llechryd.	Seconded	
Cllr J. Culley	Cllr H. Davies	Carried

The Council appoints a contractor to manage the operation of the fields.	Seconded	
Cllr J. Culley	Cllr C. Wychwood	Carried

The Council expedites the transfer of the operation of the playing fields to LPFA so that there is a clear demarcation of responsibilities between the two legal entities.		
Cllr J. Culley	Cllr H. Davies	Carried

11.3 Millenium Building

The clerk has been informed by the National Grid that the trees near the Millenium Building are within their engineering tolerances and so they did not propose to do any work on them. This item can now be removed from the agenda.

11.4 Grit bins

This item remains outstanding.

Chairman's signature

Dated:

11.5 Crossing between Garage and School

This item was not discussed as Cllr A. Edwards who had raised the matter had sent her apologies. It was suggested that Cllr Edwards could raise the matter as a member of the County Council as this matter had been to the Community Council in the past.

12. Events

Nothing to report.

13. Adroddiad / Meeting reports

Nothing to report.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

The Council noted the response that had received from PCSO Kieboon in response to the letter sent to him thanking him for his assistance during December's storm.

15. Matterson Personol / Personal Matters - Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Nothing to report.

16. Date of next meetings

Monday, 7th April 2025 at 7pm.

There being no further business to discuss, the meeting closed at 8.54pm.

Chairman's signature

Dated: