



Minutes of the Council meeting held at the Coracle Hall, Llechryd at 7pm on the 13<sup>th</sup> April, 2026 in accordance with The Local Government and Elections (Wales) Act 2021. Virtual access was also provided.

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**Present:**

Cllrs Ken Symmons (Chairman), J. Culley (remote access), Hywel Davies, Clive Wychwood, and Mel Robinson.

County Councillor: 0

Clerk

Members of the public: 4

The Chairman welcomed the members of the public.

Members of the public made representations to the Council.

**1. Apologies for absence**

Apologies were received from Cllr Dafydd Ladd. Cllr Gareth El Tawab would not be able to arrive in time for the start of the meeting but hoped to join the meeting later.

**2. Declarations of interest on Matters arising from the agenda.**

Cllr Wychwood and Cllr Robinson declared an interest in agenda item 6.6.1.

**3. Confirmation of Order of the Agenda and identification of any items that might be resolved in confidential session.**

The agenda was accepted as presented.

**4. Confirmation of Minutes of 2<sup>nd</sup> March 2026**

Proposed that the minutes of 2 <sup>nd</sup> March 2026 be accepted as an accurate record.	Seconded	
Cllr C. Wychwood	Cllr H. Davies	Carried

*Chairman's signature*

*Dated:*

## **5. Update on Meeting arrangements.**

Nothing to report.

## **6. Cyllid a Gweinyddu / Finance, Governance, IM&T & Administration**

### **6.1 Year End, Internal Audit, and External Audit**

#### 6.1.1 Year End Update

##### 6.1.1.1 2024-25 Annual Accounts Update

Nothing further to report.

#### 6.1.2 Internal Audit

##### 6.1.2.1 2025-26 Internal Audit

The clerk reported that he had now received the 2025-26 Internal Audit guidance and would be preparing working papers.

##### 6.1.2.2 Progress Internal Audit Report

Nothing further to report.

#### 6.1.3 External Audit

##### 6.1.3.1 External Audit Update.

The clerk reported that he had now received the 2025-26 External Audit guidance.

### 6.2 Financial Matters

#### 6.2.1 Finance Paper April 2026-1

The Clerk presented a paper to the Council dealing with the following matters:

- Payments for the April 2026 Council
- Income received in the period 26<sup>th</sup> January 2026 to 24<sup>th</sup> March 2026
- Income received into the Business Account for the period 1<sup>st</sup> April 2025 to 9<sup>th</sup> March 2026
- The Bank Reconciliation at 24<sup>th</sup> March 2026

### **Monthly Payments Schedule April 2026 Council Meeting**

Cllr Wychwood raised the issue of electricity prices and tariffs on behalf of Cllr Ladd. He requested that the Clerk look at the tariffs and alternative sources of supply. The Clerk reported that he had discussed the possibility of using solar power with the Chairman.

It was noted that there had been leak in the toilets that had been repaired. The Clerk informed the Council that there was a considerable amount of work to be done and was awaiting a quote from an electrical contractor. The Council thanked Cllr H. Davies for dealing with the leak.

*Chairman's signature*

*Dated:*

Transaction Date	Supplier	Invoice Number	Item Service	Amount £
23/03/2026	Zoom	346900460	Licence Mar 26 to Mar 27	155.88
08/03/2026	Coracle Hall	1442	Hall Hire February 2026	20.00
02/04/2026	Coracle Hall	1455	Hall Hire March 2026	30.00
28/03/2026	Telemat	10997	Exchange Online March 2026	38.02
31/03/2026	One Voice Wales	n/a	Membership 2026-27	283.00
27/02/2026	Danfo	INV-0653	Toilets February 2026	272.16
09/02/2026	Royal Mail	n/a	Postage	2.61
26/02/2026	Royal Mail	n/a	Postage	6.30
18/03/2026	Royal Mail	n/a	Postage	1.74
06/04/2026	Tesco	n/a	Stationery - File, dividers, printer paper	9.40
13/04/2026	Clerk	n/a	Gross Pay March 2026	652.76
13/04/2026	Clerk	n/a	WFH March 2026	7.13
13/04/2026	Clerk	n/a	Pay Award Backpay see Appendix 1	212.44
13/04/2026	Clerk	n/a	Employers NI February 2026	67.22
			<b>Total</b>	<b>1,758.66</b>

**Direct Debit**

Transaction Date	Supplier	Invoice Number	Item Service	Amount £
28/02/2026	LAS Recycling	P279494	Litter February 2026	55.94
			<b>Total</b>	<b>55.94</b>

**Bank Charges 10<sup>th</sup> January 2026 to 9<sup>th</sup> March 2026**

Invoice Date	Transaction Reference	Period	Credits Paid In £	Cash Paid In £	Cheques Paid In £	Cheques Paid Out £	Account Maintenance Fee £	Total £
11/02/2026	478769031	10/01/26 to 9/02/26	0.00	0.00	0.00	2.00	4.25	6.25
11/03/2026	481252782	10/02/26 to 9/03/26	0.00	0.00	0.00	1.50	4.25	5.75

**Income Received from 26<sup>th</sup> January 2026 to 24<sup>th</sup> March 2026**

No income was received during this period.

**Income received into the Business Account for the period 1st April 2025 to 9th March 2026**

Interest of £6.93 was received into the Business Account in the period 1<sup>st</sup> April 2025 to 9<sup>th</sup> March 2026.

Chairman's signature

Dated:

## Bank Reconciliation at 24<sup>th</sup> March 2026

The Council was presented with a bank reconciliation at 24<sup>th</sup> March 2026.

### Proposal

<p>It is proposed that the Council approves the:</p> <ul style="list-style-type: none"> <li>• Payments for the April 2026 Council</li> <li>• Income received in the period 26<sup>th</sup> January 2026 to 24<sup>th</sup> March 2026</li> <li>• Income received into the Business Account for the period 1<sup>st</sup> April 2025 to 9<sup>th</sup> March 2026</li> <li>• The Bank Reconciliation at 24<sup>th</sup> March 2026</li> </ul>	<p>Seconded</p>	
<p>Cllr C. Wychwood</p>	<p>Cllr M. Robinson</p>	<p>Carried</p>

#### 6.2.2 2026-27 Planning and Precept

The Clerk reported that the first tranche of the precept would be received in late April 2026.

#### 6.2.3 Community Facilities Programme

Nothing further to report.

### 6.3 Governance

#### 6.3.1 Timetable Compliance

The clerk reported that while the timetable had not been achieved the Council had complied with its statutory duties.

#### 6.3.2 Update on Outstanding Work April 2026-2

The Clerk reported that the outstanding VAT claim had now been submitted. The Clerk was in discussion with the HR Committee to construct a work plan to address the outstanding items.

#### 6.3.3 Bank Signatories

The Clerk reported that this issue had still not been resolved as the bank had misplaced the documents relating to one of the Councillors who is a new signatory.

#### 6.3.4 Public Engagement

Nothing further to report.

### 6.4 Development and Training Plan

This item was deferred until the next meeting. It was noted that no replies had been received

*Chairman's signature*

*Dated:*

to the skills survey circulated by Cllr Culley. The Council had agreed to the survey at the previous Council meeting.

## 6.5 Technology

### 6.5.1 Dedicated email

The Clerk is to work with Cllr Wychwood to implement the new system.

### 6.5.2 Website

Cllr Ladd had circulated the checklist for constructing a website.

## 6.6 Grants

### 6.6.1 Grant Application from Trotters Lounge CIC March 2026-6

The Clerk advised the Chairman that Cllrs Wychwood and Robinson who had declared an interest in this item need not leave meeting as no decisions would be made. The Clerk briefed the Council that he had received information from Cllr Wychwood and was seeking advice from OVW.

### 6.6.2 Grant Application from HAHAV Ceredigion

The Clerk informed the Council that this application would be brought to the May meeting.

### 6.6.3 Grant Application Community Decoration Group

There were still some questions outstanding regarding the grant application and the Clerk had sent list of queries to the organisers. The Council had been presented with a list of estimated costs prior to the meeting.

Cllr Wychwood as the Councillor who had been delegated to lead on village decorations said that he would write a proposal to go to a special meeting outlining a system whereby the grant requested of £1,200 was allocated in three tranches of £400 subject to the receipt of invoices/receipts from the Decoration Group. It was agreed that the proposal would go to an extraordinary meeting.

## 7. Ceisiadau Cynllunio / Planning

Application A260187. The Council were supportive of this application.

Planning Enforcement

Nothing to report.

LDP2 update

Nothing to report.

## 8. County Council Matters

Cllr James had sent his apologies and would not be able to attend the meeting.

*Chairman's signature*

*Dated:*

## **9. Committees**

### 9.1 HR Committee

The Clerk was working with the HR lead to set objectives for the current year and develop a programme for outstanding work.

### 9.2 Finance Committee

Nothing further to report.

## **10. Hawliau Tramwy Cyhoeddu / Highways and Public Rights of Way**

### 10.1 Action

#### 10.1.1 Mapping for Village speed

Nothing further to report.

#### 10.1.2 Response to Active Travel Network Map Consultation

The Council's response to the survey has been submitted.

### 10.2 Footpaths / open spaces

#### 10.2.1 Llechryd Bridge/River

Nothing further to report.

#### 10.2.2 Public Rights of Way

Nothing further to report.

## **11. Mwynderau/Amenities**

### 11.1 Update on the Field and Play Area

Cllr Robinson reported that the slats in one of the benches was rotten and that she and Cllr Davies were going to replace them..

It was noted that there was a poisonous plant in the play area. The Clerk agreed to have a word with the contractor who cuts the grass about this.

### 11.2 Crossing between Garage and School

Nothing further to report.

### 11.3 Car Parking in the Llechryd Area

The Council noted the lack of parking in the area around the Coracle Hall.

*Chairman's signature*

*Dated:*

#### 11.4 AED Incident

Cllr Wychwood reported that there had been an AED incident but that the pads hadn't been used.

#### 12. Events

Nothing further to report.

#### 13. Adroddiad / Meeting reports

It was noted that the Community Decoration Committee had met.

#### 14. Correspondence including electronic communications/ Gohebiaeth (to include consultation documents not covered under any other heading)

The Clerk reported that the Council had received letters of thanks from the National Eisteddfod and from St Cynllo Church.

#### 15. Materion Personol / Personal Matters - Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Nothing further to report.

#### 16. Date of next meeting

Monday, 11<sup>th</sup> May, 2026 at 7pm.

There being no further business to discuss, the meeting closed at 8:03pm.

Any agenda items for this meeting need to be with the Clerk by 22<sup>nd</sup> April 2026.

*Chairman's signature*

*Dated:*